

The Council Meeting was called to order at 7:00 by Mayor Michael Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Mayor Mike Egelston and Councilmembers Marty Long, Rick Kingston and Katy Ross. City Administrator Michael Robertson, City Attorney David Magnuson, Recording Secretary Kathy Laur and Videographer Maureen Anderson were present.

Absent: Councilmember Gregg Nelson.

Pledge of Allegiance

Approval of Agenda

Councilmember Long moved to approve the Agenda. The motion was seconded by Councilmember Kingston and passed unanimously.

Citizen Comments

None.

Consent Agenda

1. Minutes of the Regular Council Meeting of August 11 , 2016 for approval
2. Minutes of the Natural Resource Commission of August 18, 2016 for approval
3. Minutes of the Regular Planning Commission Meeting of August 25, 2016 for approval
4. Resolution 1319 Congratulating Harry Camp Jr. on his 106th Birthday
5. Licenses for Approval:
 - Mechanical Contractors Plumbing & Heating:** Alliance Mechanical Services, Inc.; American Air Supply; E.L.K. Mechanical; Kleve & JC Mechanical, LLC
 - Arborists**
 - Sewer/Water Installation:**
6. Claims for Approval: 011974 - 1012005

Councilmember Ross made the motion to approve the Consent Agenda with a second from Councilmember Kingston. The motion carried unanimously.

Petitions, Requests, & Communication

1. Sheriff Matt Bostrom
 - a. Introduced Chief Deputy Jack Serier and Deputy Mike Burrell.
 - b. Sheriff Bostrom thinks we made a brilliant choice in choosing Mike Burrell to patrol our city.
 - c. Technological updates – RAIDS is online and has the instant capability of mapping calls in North Oaks. The Sheriff believes having that information will be quite helpful to our community.
 - d. Coffee with a Cop is a service provided by the sheriff's department to reserve some time at local coffee shops in the area for folks to interact with deputies and staff.
 - e. Hot Dog with a Deputy debuted this summer. Deputies came into the community rather than people coming to them and brought a food trailer to serve food. The turnout was huge over 400 hotdogs were given out per stop.

- f. Watch for an update on 21st Century policing in Minnesota. A document will be coming out with regard to the department's strengths and areas where improvements can be made.
- g. Behind the scenes in the Ramsey County detention center, staff decided to do something to acknowledge those people that haven't been charged with a crime yet but are being held because they weren't able to post bail etc. The idea is to get these people to take part in anger management and domestic violence programs. In doing so they get a few "extras" while being held. For example: extra TV time.
- h. As of July, 6000 lbs. of unused pharmaceuticals has been turned in to Ramsey County.
- i. Fright Farm is the fall fund raiser for the Ramsey County Sheriff's Department. The funds raised are put back to the community through programs for children.

2. Deputy Mike Burrell Report

- a. This month there has been a lot going on. On August 22, Hot Dog with a Deputy was held at the West Recreation Center and the feedback was positive.
- b. Last week met Deputy Burrell met with the NOHOA Board. The feedback was very positive.
- c. Deputy Burrell welcomes phone calls and emails to his cell phone. However, call 911 in an emergency.
- d. Project Life Saver has been taken over by the Lake Johanna Fire Department so they should be called not the deputy or Sheriff's Office.
- e. He has seen a lot of theft out of construction trailers in Rapp Farm. Squads have done extra patrols in that neighborhood to try and reduce the risk of theft.
- f. Another issue is a residence on Hodgson Road where several arrests have been made. Some people have moved out of that residence so hopefully there will be some improvement.
- g. There have been two traffic accidents on West Pleasant Lake Road, speed was a factor. He recommends that everyone SLOW DOWN.
- h. Residents are encouraged to check the backgrounds of the people they have working on their homes. Some of these people have police records. A recent burglary happened where the thief was familiar with the home because they'd worked there.
- i. This is the deputies third month in North Oaks. He has met hundreds of people. It's a great fit and he feels at home here.

3. Preliminary Assessment Hearing - Public Hearing

Administrator Robertson reviewed the assessment process. This is a preliminary hearing to hear any comments from affected residents and to allow time to investigate those comments. No action will be taken until the final assessment hearing on October

13, 2016. He noted that the proposed assessments include the Lake Gilfillan Augmentation maintenance, code violation fines and unpaid water bills. Mayor Egelston declared the public hearing open at 7:45 p.m.

Art Andrews, 8 Poplar Lane, asked what the budget process is and how it works. Mayor Egelston asked him to call him and he would have an in-depth conversation with him about it.

Hearing no further comments, the public hearing was continued until the next City Council meeting on October 13.

Unfinished Business

New Business

1. Consider Proposed Peterson-Waddle Recycling Contract

Councilmember Ross reviewed the upcoming changes in recycling. The new program will be implemented in January, 2017. Because we are changing to single sort collection, Peterson-Waddle will be purchasing new trucks and the contract reflects that. It's a 5 year contract with an option to renew at the end of 5 years. Several companies were asked to submit bids for service but only two bid and Peterson-Waddle was the low bidder.

Councilmember Ross has sent a grant application to Ramsey County to purchase new recycling carts. The recycling carts will be owned by the City and will be delivered directly to homes. There will be a letter going out to residents in the upcoming weeks with more information. Mayor Egelston noted that there will be no additional costs to residents for the carts or for the recycling program.

Councilmember Kingston made the motion to approve the Recycling Contract with a second from Councilmember Long. The motion carried unanimously.

2. Consider Proposed Eureka Recycling Contract

This contract allows us to eliminate the transfer station at Mel's Service maintenance center and the recycling will go directly to Eureka. The City will no longer lease space from NOHOA at the maintenance center. Single sort will not start until January, 2017; residents still have to separate their recyclables until then.

Councilmember Long made the motion to approve the Eureka Recycling Contract with a second from Councilmember Ross. The motion carried unanimously.

3. Review Preliminary 2017 Budget

Administrator Robertson reviewed the proposed preliminary budget of \$2,452,461 for 2017. That is an increase of \$125,000 or 5% over of 2016 budget. The majority of that increase is in Public Safety. The police budget has gone up 5% and this is also the first full year of a regular deputy replacing the CSO which adds costs. The Lake Johanna Fire

Department budget has also increased 5%. This is a preliminary budget and the Council can make changes to it.

4. Resolution 1320 - Set Preliminary 2017 Tax Levy

Robertson reviewed the proposed a preliminary tax levy for 2017. This represents a 4% tax increase over 2016. The City can reduce the proposed levy in December but we cannot increase it. Mayor Egelston said that he would like to reduce the proposed levy.

Councilmember Kingston made the motion to approve Resolution 1320 approving a preliminary 2016 Tax Levy, collectible in 2017 with a second from Councilmember Ross. The motion carried unanimously.

Robertson noted that the proposed Truth in Taxation public hearing is scheduled on December 8th at the start of the City Council meeting.

Councilmember Long made the motion to approve a Truth in Taxation public hearing for Thursday, December 8, at 7pm in the North Oaks Community Meeting Room with a second from Councilmember Kingston. The motion carried unanimously.

5. Consider Proposed 5 Year Rental Lease Amendment

Robertson said that the City's current lease will be up in May, 2017. There was an additional 5 year lease in the current lease but the rates have been renegotiated. These reduced rates on the proposed lease will save the city \$7500 over the next 5 years. The landlord will also add soundproofing in the walls between the conference room and staff offices.

Councilmember Ross made the motion to approve the proposed rental lease amendment with a second from Councilmember Kingston. The motion carried unanimously.

Councilmember Reports

Councilmember Katy Ross

1. Reconvened the Recycling Committee to get more recycling information out to residents as we move to single sort and recycling carts.
2. Hot Dog with a Deputy was a great event. Very informal and well attended.
3. She went on a ride along with the Fire Department. It was a busy day with five calls. Really appreciate all they do.

Councilmember Marty Long

1. VLAWMO – Fee per property is going up from \$8 to \$11.
2. The Sheriff invites the council to ride along with the deputies. Marty would like someone else be the council liaison to the police department in 2017.
3. NRC – Farm Fest is this Sunday the NRC will be there. Go to the NRC website to learn more.

Councilmember Rick Kingston

1. Finished a letter to medical practitioners asking them to consider tick borne illnesses when examining patients with symptoms of Lyme disease.
2. Tick Task Force is redoing the survey since last year to see what's been happening in the community.
3. The Task Force is working with the U of M and the Minnesota Department of Health.

Mayor Michael Egelston's Report

1. Gave credit to the Tick Task Force on the work they've done.
2. Got together with the Mosquito Control staff and got them interested in the tick issue.
3. The Property Maintenance Ordinance is being reviewed before presentation to the Council.
4. He talked with St. Paul Regional Water Services about the weed problem in Pleasant Lake. Would like them to work on that in the future with us.
5. The City is working with the North Oaks Company to take over their water and sewer utilities and hopes to have that taken care of by November.

City Administrator Reports

1. Approve Resolution 1317, A Resolution to Set a Public Hearing for Conduit Refunding and Refinancing of Waverly Gardens Senior Housing Revenue Bonds
Administrator Robertson said that the City will act as a conduit for Waverly Gardens refinancing. This creates no liability for the City and will net the City a fee.

Councilmember Long made the motion to approve Resolution 1317 with a second from Councilmember Ross. The motion carried unanimously.

2. Approve Resolution 1318, A Resolution Participating in Centerville Road/County Road J Intersection Control Evaluation (ICE) Study.
Robertson said the City has been asked to financially participate in the ICE study of the Centerville Road and County Road J intersection. He has drafted a resolution stating that the City will be a good neighbor and participate in the study but, barring any new information, has so little traffic going through this intersection that it will not participate in any expensive solution. There was discussion of whether or not to participate and whether to cap our contribution.

Councilmember Marty Long made the motion to table Resolution 1317 with a second from Councilmember Rick Kingston. The motion carried unanimously.

City Attorney Reports

1. Discussion of Remote Meeting Attendance
City Attorney Magnuson said that state statute states allow councilmembers to participate remotely and vote as long as they can hear all discussion and be heard themselves. They also have to be at a place where the public could attend if they wished. Mayor Egelston would like to create a set of operating rules for this and will submit them in the future.

A moment of silence was given for the Jacob Wetterling Family.

Miscellaneous

Next Natural Resource Commission Meeting is September 15, 2016 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission Meeting is September 29, 2016 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council Meeting is October 13, 2016 @ 7:00 pm in the Community Meeting Room

Adjournment

On motion duly made by Councilmember Long, seconded by Councilmember Ross and carried unanimously, the meeting was adjourned at 8:44 pm.

Attest:

Respectfully Submitted

Mayor Michael Egelston

Kathy A. Laur
Recording Secretary