

Planning Commission Meeting

August 27, 2018

7:00 PM

Call to Order:

Chair Kara Ries called the meeting to order at 7:00 pm.

Roll Call:

Present: Chair Kara Ries, Commissioners Paul Lesieur and Joyce Yoshimura-Rank, Council Liaison Katy Ross, City Administrator Mike Robertson, and Recording Secretary Gretchen Needham.

Absent: Commissioners David Pfuhl, Nancy Reid, and Bob Turkington.

Approval of Agenda:

Council Liaison Ross moved to approve the agenda as amended to correct the next Planning Commission meeting to Thursday, September 27, 2018. Commissioner Yoshimura-Rank seconded. Motion approved unanimously.

Approval of Minutes:

Commissioner Yoshimura-Rank moved to approve the July 26, 2018 meeting minutes. Council Liaison Ross seconded. Motion approved unanimously.

Proposed CUP 18-05 – 9 Red Forest Way, Construction of Garage Space Larger than 1500 Square Feet

Jiyan Liu and Yanhui Tian are requesting a Conditional Use Permit (CUP) to construct a garage larger than the allowed 1,500 square feet at 9 Red Forest Way. They have completed a survey, which locates all of the information required by City ordinance and requested by the Planning Commission considering drainage issues and allotment for a second septic site; however, the contractor must supply an architectural rendering of the exterior of the planned garage in order for the Planning Commission to make a final decision.

Commissioner Lesieur moved to table action on proposed CUP 18-05 until such drawings are provided to the Planning Commission for their review. Commissioner Ries seconded. Motion approved unanimously.

Discussion of Comprehensive Plan Comments

Administrator Robertson reviewed the comments received so far on the Comprehensive Plan. Commissioners accepted the comments and made recommendations in changes in language and grammar. Recent comments from the North Oaks Company will be provided for the next Planning Commission meeting.

Commissioner Ries moved to set a Public Hearing for feedback and comments from residents regarding the Comprehensive Plan at the next Planning Commission meeting on September 27, 2018. Commissioner Yoshimura-Rank seconded. Motion approved unanimously.

City Update:

Administrator Robertson reported that a recent workshop attended by himself, Mayor Nelson, and the City Council set priorities for the coming year, including improving communications with residents, the continuation of Operation Clear View, and a possible survey being conducted regarding the Housing Ordinance.

Council Liaison Ross reported that there were 12 “Night to Unite” events held in North Oaks on Tuesday, August 7. A recycling tour was held at Eureka Recycling on Tuesday, August 14 and one more is planned.

Adjournment:

Chair Ries made a motion to adjourn. Commissioner Yoshimura-Rank seconded. The motion was approved unanimously and the meeting was adjourned at 8:25 pm.

Next Meeting: Thursday, September 27, 2018.