

The Council Meeting was called to order at 7:00 by Mayor John Schaaf at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Council Members Mike Egelston, Marty Long, Gregg Nelson, Katy Ross and Mayor John Schaaf. City Administrator Michael Robertson, City Attorney David Magnuson, Recording Secretary Linda Hanson and Videographer Kevin Scattum were present.

Pledge of Allegiance

Approval of Agenda

With a few minor changes to the Consent Agenda, Council Member Nelson moved to approve the Agenda. The motion was seconded by Council Member Ross and passed unanimously.

Citizen Comments

Executive Director of NOHOA, Kimberly Murray, gave an update on the West Rec project. The lights at the ice arena have been adjusted and appear to have reduced glare for the surrounding neighborhood. The architectural design for the new warming house has been sent out to contractors with bids due the following week. The selection of the contractor should be made in August and construction can then begin.

Consent Agenda

1. Minutes of the Regular Council Meeting of June 12, 2014 for approval
2. Minutes of the Council Workshop on June 12, 2014 for approval
3. Minutes of the Natural Resource Commission of June 19, 2014 for approval
4. Minutes of the Regular Planning Commission Meeting of June 26, 2014 for approval
5. Variance 14-06, Becky Engelby, 35 Robb Farm Road, ISTS, Request for Setback Variance
6. Licenses for Approval:
 - Mechanical Contractors Plumbing & Heating:** Hoffman Corner Heating & Air Conditioning; Joel Smith Heating & A/C; Metro Gas Installers; Uptown Plumbing, Heating & Cooling
 - General Contractors:** Stoneage Pools, LLC
 - Arborists**
 - Sewer/Water Installation:** Groth Sewer & Water
7. Claims for Approval: Check numbers 11006-11046
8. Proclamation for Night to Unite
9. City Council Committee Assignments

Council Member Egelston made the motion to approve the Consent Agenda with a second from Council Member Nelson. The motion carried unanimously.

Petitions, Requests, & Communication

None

Unfinished Business

None

New Business

1. Set Public Hearing to Certify Unpaid Assessments on August 14th, 2014

The City is required to hold a public hearing to certify assessments. This would include assessing the maintenance fee for the Lake Gilfillan Project, Code Enforcement fines, unpaid sewer and water bills and other items. The date proposed is August 14th, 2014 at which time those being assessed can address the issue before the amount is added to their property taxes.

Council Member Ross made the motion to approve setting the date of the Assessment Public Hearing for August 14th, 2014 at 7:00 PM in the Community Meeting Room with a second from Council Member Nelson. The motion carried unanimously.

2. Review of the VLAWMO Implementation Plan

VLAWMO sent the Implementation Plan to Administrator Robertson asking for feedback by July 9, 2014. Robertson's letter of response was before the Council for review. Robertson noted they will ask VLAWMO to remove Lake Gilfillan from the impaired waters list next year if measurements show that it has met requirements for the second year in a row.

Council Member Egelston made the motion, seconded by Council Member Ross to accept the letter submitted by Administrator Robertson to VLAWMO.

Council Member Reports

Councilmember Mike Egelston

1. NOHOA

There was no NOHOA meeting this month.

2. Finance Committee

Council Member Egelston attended the Finance Committee meeting which was covered later in the meeting.

Council Member Katy Ross

1. Planning Commission

Council Member Ross attended the Planning Commission meeting on June 26, 2014. They reviewed the ISTS Setback Variance 14-06 and approved sending it on to the City Council for approval. They also are in process of reviewing the Zoning Ordinance.

Council Member Ross asked if the City had an emergency procedure in place to move the process along quicker when homeowners have a failing ISTS system. Mayor Schaaf explained that there is a process and that this should be reviewed with the Planning Commission. Ms. Ross also attended the MN Cities Conference and attended some of the newcomers' meetings. She enjoyed the event.

Council Member Marty Long

1. NRC

Council Member Long attended the June 19, 2014 NRC Meeting. They are continuing to look at ways to preserve the Heritage trees in the City. More work is needed on the plan. They also had a speaker come out and talk about Lyme's Disease. North Oaks is considered a high risk community for contracting Lyme's Disease.

Council Member Gregg Nelson

Council Member Nelson was out of town and had no report. Administrator Robertson reported that he attended the VLAWMO Meeting where the Storm Water Plan for Rapp Farms was approved.

Mayor John Schaaf

Mayor Schaaf said that he as well as the City Administrator, the NOHOA Board President and Bob Scholz were served subpoenas by Karl Schwappach regarding his ticket for failure to obey an officer.

Mayor Schaaf reported that the Cable Commission is getting closer to an agreement with Comcast, but that it may take until the end of the year to get a final agreement. Shoreview is considering bowing out of the Commission.

The Mayor will attend the upcoming area Mayors' meeting and report back at the next Council meeting.

Administrative Report

1. Stop Signs in Rapp Farm

Administrator Robertson reported that the intersections in Rapp Farm have been reviewed by the City Engineer. Traffic signs are a City responsibility under its public safety powers. Currently seven stop signs are proposed to be added. Mr. Robertson will send out information to the neighbors.

Council Member Long moved to adopt the proposal for stop signs for Rapp Farm submitted by City Engineer Paul Pearson. Council Member Ross seconded the proposal which passed unanimously.

2. Finance Committee Report

Administrator Robertson updated the budget figures and reported that the City has received the first property tax payment from Ramsey County. Property values are up over 8% in North Oaks for 2015. Work has started on the 2015 Budget and Mr. Robertson asked for input from the Council on anything they want changed to be forwarded to him. The Finance Committee will meet to work on next year's Budget.

3. City Administrator Review

Council Member Nelson and Council Member Egelston will review Administrator Robertson's performance and the City Administrator will review the staff's performance in the next few weeks.

Council Member Long made the motion, seconded by Council Member Ross to set the City Administrator Review Committee. The motion unanimously carried.

4. NRC Request for a Secretary

The NRC has requested a secretary to take minutes at the meetings. The staff is not interested in adding this responsibility. It was suggested that the City Administrator look for outside help.

Council Member Long made the motion, seconded by Council Member Egelston to direct the City Administrator to seek outside help to take the NRC minutes when he is unable to attend. The motion carried unanimously.

5. Road Updates

Administrator Robertson gave an update on road construction in the area. More work is scheduled by Ramsey County for Highway 96 between Hodgson and Rice Streets and it will be down to one lane. When working on Highway 96, much more damage has been found than expected and it is taking longer than planned. Work will also begin on Hodgson Road but is expected to be done by the opening of the school year. Centerville Road and Highway 96 will be going down to one lane later this summer.

6. Culvert Replacement

Several major culverts in the City are damaged and need to be replaced as this could be a public safety issue. Currently the culverts are $\frac{1}{3}$ to $\frac{3}{4}$ blocked which could lead to water going over the roads and causing erosion. The estimated cost to repair three culverts is approximately \$34,000.

City Attorney Magnuson said if the City wanted to assess properties to pay for this they would have to begin a formal, State mandated process that could take months and cost up to \$10,000 in additional expenditures. Council Member Long stated that the Council should take action to prevent the possibility of future flooding.

Council Member Long made the motion to authorize Administrator Robertson to get bids for this work, obtain agreement with NOHOA on their responsibility, send a letter to the DNR about the work, discuss the culvert under Highway 96 with Ramsey County, and then get final Council approval. The funds are to come out of the General Fund. The motion was seconded by Council Member Nelson and carried unanimously.

City Attorney Reports

No report

Miscellaneous

Next Natural Resource Commission Meeting July 17, 2014 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission Meeting July 31, 2014 @ 7:00 pm in the Community Meeting Room

**Next Regularly Scheduled Council Meeting August 14, 2014 @ 7:00 pm in the
Community Meeting Room**

Adjournment

**On motion duly made by Council Member Nelson, seconded by Council Member Ross
and carried unanimously, the meeting was adjourned at 7:59 pm.**

Attest:

Respectfully Submitted

Mayor John Schaaf

Linda M. Hanson
Recording Secretary