

The Council Meeting was called to order at 7:00 by Mayor Mike Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Mayor Mike Egelston and Councilmembers Marty Long, Rick Kingston, Gregg Nelson and Katy Ross. City Administrator Mike Robertson, City Attorney David Magnuson, Recording Secretary Kathy Laur and Videographer Maureen Anderson were present.

Pledge of Allegiance

Approval of Agenda

Councilmember Gregg Nelson moved to approve the Agenda. The motion was seconded by Councilmember Katy Ross and passed unanimously.

Citizen Comments

Consent Agenda

1. Minutes of the Regular Council Meeting of May 11, 2017 for approval
2. Minutes of the Natural Resource Commission of May 18, 2017 for approval
3. Licenses for Approval:
 - Mechanical Contractors:** Heating & Cooling Two; Larson Plumbing Inc.
 - Plumbing & Heating**
 - Arborists**
 - Sewer/Water Installation:**
4. Claims for Approval: #12300-12327

Councilmember Rick Kingston made the motion to approve the Consent Agenda with a second from Councilmember Katy Ross. The motion carried unanimously.

Petitions, Requests, & Communication

1. Deputy Mike Burrell
Officer Burrell has been with the City of North Oaks for a year now.

Several neighbors in the Charley Lake Preserve and Lake Court area of town had their houses and a few vehicles egged. It's believed that the culprits are not residents of North Oaks.

There have been numerous reports of trespassers; adults and youth. The fishing on Deep Lake has gotten completely out of hand. There's litter and debris everywhere. Citations were issued to those individuals that were caught fishing and their fishing poles were confiscated and can be picked up at the police station. A citation for fishing is over \$100.

There's been an increase in complaints regarding bicyclists not paying attention and close calls with motorists.

Burrell attended the Community Fair at the West Recreation Center on June 3. He met a lot of the residents and welcomed their feedback.

2. 2016 Audit Presentation-Abdo, Eick & Meyers

Justin Nilson was in charge of the City audit this year. This is his sixth year doing the North Oaks audit. Their opinion of Abdo, Eick & Meyers is a clear modified opinion. Two items of concern are the limited segregation of duties. The second is the preparation of financial statements. Red flags in the audit were that the city could no longer have a yearly Christmas luncheon. Justin mentioned the importance of going to a fund accounting program like Banyon.

3. 2016 Budget Review & Funds Update

North Oaks has a low tax rate because of the size of our city. Revenues were well over budget due to growth. Because building activity can vary greatly, it is always budgeted conservatively.

Expenditures were high due to growth. The largest tax supported expenditure was an additional \$52,000 in costs for Police services. This was due to the higher cost of replacing a CSO with a regular Deputy and for the costs covering the gap between the time the CSO retired and the deputy started.

Unfinished Business

1. Approve Deputy Clerk Stephanie Marty Transition to Full-Time Employee

Councilmember Gregg Nelson moved to approve the City Administrator's recommendations for Stephanie Marty to become a full-time employee as of June 19, 2017 with a second from Rick Kingston. The motion carried. Katy Ross opposed.

2. Review Purchase of Banyon Financial Software

Banyon is one of the most common financial systems used by cities in Minnesota. The city sewer and water billing system is also from Banyon.

Councilmember Gregg Nelson moved to approve the purchase of Banyon Date financial software for a cost not to exceed \$6,390 with a second from Rick Kingston. The motion carried unanimously.

3. Review of Possible City Survey

Moved to table until executive session

New Business

1. Request to Allow Vacation Rental by Owner as part of the Rental Ordinance

Bernie Laur, 3 Blue Spruce Court: Definition of rental ordinance was changed because council discovered Airbnb at one house in North Oaks.

Councilmember Katy Ross moved to leave the rental ordinance as it is and not allow Airbnb and VRBO with a second from Marty Long. The motion carried unanimously.

2. Set Date for Council Goal Setting Workshop
July 6, at; 7:00 pm is a tentative date for the workshop and it is public

3. Discussion of the Gate House
Marty called Gary Eagles regarding the gatehouse to discuss purchasing it for a \$1 with the understanding that it would be redone. It is the opinion of many that something needs to be done with the entrance. The conversation will be continued at the workshop.

Councilmember Reports

- **Councilmember Katy Ross**

No Planning Commission meeting in May.
The Eureka recycling tour took place. People were amazed at what happens to recycling. The biggest issue is plastic bags. It shuts machines down and causes all kinds of problems. There are enough people signed up to schedule another tour.

- **Councilmember Marty Long**

No meeting with VLAWMO
NRC's been talking about a stewardship award. Council thinks it's a good idea.

- **Councilmember Rick Kingston**

Tick Task Force had a successful booth at the Community Fair they got a lot of positive comments
The Station One Firehouse sale of fell through. The city is looking at putting three single family homes on that site.
There have been discussions with the North Oaks Golf Club about collaboration with the city on some community things. Nothing specific is in place yet.
There was a request from a NOHOA Board Member about signage on trails. They would like to have this subject on the next agenda.

- **Councilmember Gregg Nelson**

With regard to signage on the trails; there was an issue on crossings and markings years ago.
Met with the North Suburban Cable Commission; Comcast has been slow getting back to us. An agreement is getting close and will reduce spending by 40%.
Pleasant Lake is getting weedy again. Nelson would like to get costs of permitting to pull weeds again this year.

- **Mayor Michael Egelston's Report**

Got word tonight that 5320 Hodgson Road is sold and the home will be rehabbed. The mayor is hopeful that 5400 will get sold as well.

Egelston wants to see something done with the gatehouse because it looks terrible. Low hanging branches are scratching cars and firetrucks. Residents need to be aware of the Clearview Ordinance trim up and back. Homeowners are responsible for this.

City Administrator Report

1. Review of Brush Pickup Day

There were 37 separate pickups this spring. This is an increase over last spring when 23 homes participated in the brush pickup. There were delays in the pickup of brush due to weather and some equipment failure. S&S Tree contacted everyone who wasn't picked up initially to let them know they were not forgotten and that he was going to get to them. S&S also left a note with every property letting them know what their cost was.

City Attorney Reports

The tax rate estimate, if the city and NOHOA were combined would be around \$20m.

Miscellaneous

Next Natural Resource Commission Meeting is June 15, 2017 @ 7:00 pm in the Community Meeting Room

Next Tick Task Force Meeting is June 20, 2017 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission Meeting is June 29, 2017 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council Meeting is July 13, 2017 @ 7:00 pm in the Community Meeting Room

Adjournment

On motion duly made by Councilmember Katy Ross, seconded by Councilmember Marty Long and carried unanimously, the meeting was adjourned at 9:10pm.

Attest:

Respectfully Submitted

Mayor Michael Egelston

Kathy Laur
Recording Secretary