

The Council Meeting was called to order at 7:00 p.m. by Mayor Mike Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Mayor Mike Egelston, Councilmembers Gregg Nelson, Marty Long, Rick Kingston, and Katy Ross; City Administrator Mike Robertson, City Attorney David Magnuson, Recording Secretary Gretchen Needham, and Videographer Maureen Anderson.

Pledge of Allegiance

Mayor Egelston led the Pledge of Allegiance.

Approval of Agenda

Councilmember Long moved to approve the Agenda. The motion was seconded by Councilmember Nelson and passed unanimously.

Citizen Comments

No comments.

Consent Agenda

1. Minutes of the Regular Council Meeting of May 10, 2018 for approval
2. Minutes of the Natural Resources Commission meeting of May 17, 2018 for approval
3. Minutes of the Planning Commission Meeting of May 31, 2018 for approval
4. Proposed Variance 18-04 – ISTS for 4 Black Oak Road, 20 Feet into the North Side Yard 30-Foot Setback

Licenses for Approval: Select Mechanical; North Suburban Plumbing; Cameron Tree Services, Inc.; Green Climate Heating & Cooling; Burnsville Heating & Air Conditioning

Approval of Claims: 012700–012738

Councilmember Nelson made a motion to approve the consent agenda, with a second from Councilmember Kingston. The motion carried unanimously.

Petitions, Requests, & Communication

1. Deputy Mike Burrell's report
 - A suspicious person was arrested for trespassing and possession of weapons in the Peterson Place area on May 16 in the early morning hours. A suspicious person was arrested for trespassing on Pine Road on the morning of May 31. 911 calls led to both of these arrests.
 - There has been an uptick in solicitors reported in North Oaks. In a recent case, a roofer was hired to do legitimate work and then visited neighbors soliciting his services.
 - Deputy Burrell has begun patrolling North Oaks trails on his bike.
2. Presentation of 2017 Audit – Justin Nilson of Abdo, Eicke & Meyers
Justin Nilson said this is his seventh year doing the North Oaks audit. Mr. Nilson congratulated Deputy Clerk Stephanie Marty on the overall smooth transition of the City's accounting into the new Banyon program and said the audit went well. Abdo, Eicke &

Meyers gives the audit a clear modified opinion. He noted that sewer and water operations were moved out of the General Fund and into its own Enterprise Fund. One item of concern is the limited segregation of duties of the City staff, though this issue is common in small cities. Another suggestion was investment of some of the City's general fund with higher-earning interest accounts. Mayor Egelston thanked Justin and staff for the Audit.

3. 2017 Financial Plan

Administrator Robertson reviewed the 2017 Financial Plan. He said the annual audit is written in accounting and the Financial Plan is a brief snapshot of the City's finances written in English for non-accountants.

Unfinished Business

1. Consider Revised Rental Ordinance

- Administrator Robertson said if no further changes were proposed then a Public Hearing would need to be set for comments before any changes could be made to the ordinance. Councilmember Ross questioned the background checks done by Air B&B as possibly incomplete. She said these checks are only done of the adult renting the place and not all of the adults who stay there. She suggested that the homeowner who rents must provide proof of background checks to the City. She read Karol Berliner's email regarding background checks to the Council. Councilmembers Kingston and Nelson thought that this change was unnecessary and that the ordinance provided enough teeth if there were ever any problems. When asked, City Attorney Magnuson said that any regulation must be reasonable under state law.

Councilmember Long made a motion to leave the Rental Ordinance unchanged, with a second from Councilmember Ross. The motion carried unanimously.

2. Review Draft Water Ordinance

- Administrator Robertson reviewed the draft Water Ordinance. A public hearing is necessary before the ordinance can be approved.

Councilmember Nelson made a motion to set a public hearing for the Water Ordinance for Thursday, July 12, 2018 at 7:00 p.m., with a second from Councilmember Kingston. The motion carried unanimously.

Councilmember Reports

Katy Ross

- There will be another tour of Eureka Recycling on August 14.
- The police blotter section of the North Oaks News is being received favorably; comments and feedback on this segment in the paper are welcomed.
- Hot Dog with a Deputy will be on July 17 at the West Rec.

Marty Long

- The Vadnais Lake Area Water Management Organization (VLAWMO) is reorganizing their leadership.
- The Cable Commission will have to make some cutbacks to reflect falling revenue.

Rick Kingston

- The Lake Johanna Fire Department is crafting a 5-year space needs plan.
- The NOHOA Town Hall meeting reviewed changes to the Handbook. A number of citizens were questioning home maintenance aspects; a survey done on this topic by the City would be useful.
- The Tick Task Force discusses goats and other ways to combat ticks in the next issue of the North Oaks News.

Gregg Nelson

- Finance Committee meeting discussed the gatehouse and a possible roundabout project on County Road J & Centerville Road.

Mayor Mike Egelston

- He attended meetings with the North Oaks Company and NOHOA to discuss plans for the gatehouse.
- Stormwater issues are being monitored to keep the ponds and culverts flowing properly.

Mayor Mike Egelston's Resignation

Mayor Egelston announced that his house is up for sale and that he will be moving out of Minnesota immediately when it's sold. Since the sale could happen anytime, he thought it only fair to the residents and Council that he resign effective immediately. He thanked North Oaks residents and the City Council for their support and wished everybody well.

Councilmember Nelson made a motion to accept Mike Egelston's resignation as Mayor. Councilmember Kingston seconded. The motion carried unanimously.

Appointment of Mayor

Councilmember Kingston made a motion to appoint Gregg Nelson as Mayor of the City of North Oaks for the remainder of the current term, with a second from Councilmember Long. The motion carried unanimously.

City Attorney Magnuson swore in Mayor Nelson.

Discussion of Process for Appointing a Councilmember

Administrator Robertson said that a notice will be put in the paper and sent out via email blast asking for interested parties to contact the City. The City Council set a Special Council Meeting Monday, July 9, 2018 at 3:00 pm to review applications.

Miscellaneous

Next regular Natural Resource Commission Meeting is Thursday, June 21, 2018 at 7:00 pm
The regular June Planning Commission Meeting is cancelled due to lack of items. Their next meeting will be Thursday, July 26, 2018 at 7:00 pm
Next regular Council Meeting is Thursday, July 12, 2018 at 7:00 pm

Adjournment

On motion duly made by Councilmember Long, seconded by Councilmember Kingston and carried unanimously, the meeting was adjourned at 8:42 p.m.

Attest:

Respectfully Submitted

City Administrator Mike Robertson

Gretchen Needham
Recording Secretary