

The Council Meeting was called to order at 7:03 by Mayor John Schaaf at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Council Members Mike Egelston, Marty Long, Gregg Nelson, and Mayor John Schaaf. . City Administrator Michael Robertson, City Attorney David Magnuson, City Engineer Paul Pearson, City Planner Ben Gozola, Recording Secretary Kathy Laur and Videographer Kevin Scattum were present.

Pledge of Allegiance

Appointment of New Councilmember

Newly appointed City Council Member Catherine (Katy) Ross was sworn in by Mayor Schaaf to replace Bruce Ackerman who resigned.

Citizen comments were made by Council Member Ross after she was sworn in. Additional comments were made by former City Administrator Melinda Coleman and Mayor Schaaf.

Approval of Agenda

Council Member Long moved to approve the Agenda. The motion was seconded by Council Member Nelson and passed unanimously.

Citizen Comments

Ty Sheridan, Ramsey County Sheriff's Deputy introduced himself to the Council. Sheridan has been with the Ramsey County Sheriff's department for 24 years. He is looking forward to working with the people in North Oaks.

Consent Agenda

1. Minutes of the Regular Council Meeting April 10, 2014 for approval
2. Minutes of the Regular Planning Commission Meeting April 23 for approval
3. Minutes of the Natural Resource Commission of April 17, 2014 for approval
4. Licenses for Approval:
 - Mechanical Contractors Plumbing & Heating:** Custom Air Heating and A?C Inc.; Hagen Remodeling & Construction, LLC;
 - General Contractors:** Elements, Inc.
 - Arborists**
 - Sewer/Water Installation:** Arne's Excavating, Inc
5. Claims for Approval: Check numbers

Council Member Egelston made the motion to approve the Consent Agenda with a second from Council Member Long. The motion carried unanimously.

Petitions, Requests, & Communication

1. Proclamation of National Police Week

Council Member Long made the motion to approve the Proclamation of National Police Week with a second from Council Member Ross. The motion carried unanimously.

Unfinished Business

There was no unfinished business.

New Business

1. Public Hearing 2014 MS4 MPCA Permit

City Engineer Pearson described the City of North Oaks storm water pollution prevention program. The City must submit annual reports to the MPCA and conduct an annual meeting (public hearing). The purpose of the public hearing is to receive storm water pollution comments and input from the public. The MS4 (Municipal Separate Storm Sewer Systems) permit was re-issued on August 1, 2013. The City of North Oaks SWPPP will need to be updated, including ordinances. MFRA will be working with the City and NOHOA to update these documents. The ordinances must be updated prior to February 20, 2015.

Mayor Schaaf opened the public hearing for comments at 7:30 p.m. Hearing no comments, the public hearing was closed at 7:30 p.m.

Council Member Nelson made the motion to approve the Public Hearing 2014 MS4 MPCA Permit with a second from Council Member Egelston. The motion carried unanimously.

2. Approval of Zoning Ordinance Change

Administrator Robertson reviewed a proposal to amend the Zoning Ordinance to increase the allowed building height in the Recreation district from 20 to 25 feet.

Council Member Long made the motion to approve the request with a second from Council Member Nelson. The motion carried unanimously.

3. Approval of CUP 14-05, NOHOA, 14, West Pleasant Lake Road, West Rec Warming House, Restroom Building, Garage & Pavilion

City Planner Gozola reviewed the application and the issues along with staff's recommended conditions of approval. He said that the need to update this park was noted in the 2010 Comprehensive Plan. The Planning Commission addressed their concerns about the CUP at their meeting in April, 2014, specifically the lighting, landscaping, septic, surface materials, crosswalk signage, security and storage. The City Council agreed that the Building Official would make the determination regarding whether trails needed to be hard surfaced.

NOHOA requested that City Council approve the new building with the 24 conditions and NOHOA agreed to comply with the conditions. Council Member Nelson requested that the evergreen trees in the landscape plan be 10 feet or taller as one of the conditions and that a

completion date of the project be set. Layna Peltier of NOHOA suggested a completion date of July 1, 2015. Mayor Schaaf requested as a condition that before a certificate of occupancy is granted to the building that the City Council review the project for compliance with all conditions. Council Member Egelston requested as a condition that the security lighting not be visible to surrounding homes.

Council Member Nelson made the motion to approve the CUP 14-05, NOHOA, 14 West Pleasant Lake Road, West Rec. Warming House, Restroom Building, Garage and Pavilion with 28 conditions (including the four added this evening), seconded by Council Member Egelston. The motion carried unanimously.

4. Approval of a Fireworks Permit

The City of North Oaks received a permit application from RES Specialty Pyrotechnics, the company providing the fireworks. They also supplied their state license. City Attorney Dave Magnuson recommended approval. Administrator Robertson spoke with the Lake Johanna Fire Department to let them know the city would be having fireworks on May 31, 2014.

Council Member Long made the motion to approve the permit with a second from Council Member Ross. The motion carried unanimously.

5. Approval of Fireworks Contract RES Specialty Pyrotechnics

Administrator Robertson reviewed the contract for RES Specialty Pyrotechnics.

Council Member Long made the motion to approve the contract with a second from Council Member Ross. The motion carried unanimously.

6. Approval of Resolution 1282 Appointing City Administrator Michael Robertson as the Responsible Authority to administer the requirements of the State of MN Data Practices Act 8:37

Council Member Nelson made the motion to approve with a second from Council Member Egelston. The motion carried unanimously.

Council Member Reports

Council Member Egelston

1. NOHOA – Charley Lake Preserve and the Moga (Red Pine Farms) property have been accepted into NOHOA.
2. Administrator Robertson gave a presentation to the NOHOA Board on the threat of Emerald Ash Borer. There are currently two infestations in Shoreview. Seven percent of the trees in North Oaks are ash. Many of the ash trees are on NOHOA property. He requested that NOHOA keep funding for removal of dead ash trees in their budget.
3. Renee Michalow resigned from the NOHOA board. If any member is interested in serving on the board they should contact the NOHOA office.
4. NOHOA is looking into replacing the basketball court in Deer Hills. However, it is not in their budget his year. They will resurface the tennis courts in Deer Hills and re-line them this year.

5. NOHOA is planning making some changes to their website.

Council Member Long

1. The NRC handed out tree saplings at the Garden Club Plant Sale May 10.
2. VLAWMO had a productive meeting with several sister cities in a workshop. They are receiving a lot of grant money. Pleasant and Deep Lakes will have some construction done this year.
3. The tree ordinance is completed and it will be before the Planning Commission later in the month.
4. Sheriff's Office – Met with Undersheriff Jack Serier. They are working with juniors and seniors in high school in our community. One student will be appointed to work with the NRC and the Sheriff.
5. Marty attended a meeting of the Ramsey County League of Local Governments. A presentation was given on storm water ponding issues.

Council Member Nelson

1. Planning Commission – The height allowance change for the West Rec. was approved along with the West Rec. plans and were sent to the City Council
2. Financial Committee – The committee is providing to the City Council a budget mid-year. We are ahead on revenues at this time.

Mayor Schaaf

1. The Mayor attended the Lake Johanna Fire Department Relief Association meeting. Their fund is at 118 percent so they are fully funded. The voting members voted to increase the retirement contribution by 8 percent. The Mayor stated that this was a well-run organization.
2. Mayor Schaaf attended the cable TV public hearing in Shoreview.
3. The mayor's meeting with the North Ramsey County Mayor's was well attended and discussed the cable contract.

Administrative Report

1. **Resolution 1283: Resolution Calling for a Public Hearing June 12, 2014 on the Issuance of Health Care Facility Revenue Notes and Authorizing the Publication of a Notice of Hearing of the Marantha Care Center Project.**

Bond Attorney Mary Ippel was present and explained that the proposed financing through conduit bonds is for a Presbyterian Homes facility in Brooklyn Center. This type of financing is allowed for certain non-profit corporations under Minnesota law. There are no risks for the City of North Oaks in this financing and North Oaks will receive a fee for participating. Under State and Federal laws states a public hearing must be held and that is

what they are asking the City to approve. A public hearing collects information and the City decides whether to participate or not.

Council Member Nelson made the motion to approve Resolution 1283 Setting a Public Hearing for the proposed issuance of bonds. Seconded by Council Member Egelston. The motion carried unanimously.

2. City Festival Update

- a. Kathy Laur signed the contract for the DJ – First Class Dances
- b. Administrator Robertson signed the contract for the fireworks with RES Specialty Pyrotechnics
- c. We are locked in at the North Oaks Golf Club for the bonfire and dance.
- d. The tickets are printed and can be picked up in the City office for \$20 in advance or they can be purchased at the door the night of the event for the same price.
- e. Horseback riding in the conservancy is something we may want to tackle next year for the Community Fair. It was a bit too late trying to put it together this year.

3. Emergency Management Meeting set for June 12, 2014 at 6:00 p.m. 9:09

Administrator Robertson reminded the Council that there will be a workshop at 5:30 June 12 before the next Council meeting to meet with Ramsey County Emergency Manager Judd Freed. Since sensitive homeland security items will be discussed this workshop will be closed and not broadcast.

4. City Hall will be closing for election training on Wednesday, May 14, 2014 until 1:30 pm.

City Attorney Reports

1. Consider Data Practices Policy & Procedures Manual

City Attorney Magnuson said that the State of Minnesota requires a data practices manager and policy. This manual was put together based on recommendations from the League of Minnesota Cities and he recommended approval.

Council Member Nelson made the motion to approve the Data Practices Policy and Procedures Manual with a second from Council Member Egelston. The motion carried unanimously.

2. Discussion of Karl Schwappach's Request for Information

Council Member Nelson made the motion to have Dave Magnuson review the copies that were given to Mr. Schwappach. Seconded by Council Member Long. The motion carried unanimously.

Miscellaneous

**Next Natural Resource Commission Meeting May 15th, 2014 @ 7:00 pm in the
Community Meeting Room**

**Next Regularly Scheduled Planning Commission Meeting May 29th, 2014 @ 7:00 pm
in the Community Meeting Room**

**Next Regularly Scheduled Council Meeting June 12th, 2014 @ 7:00 pm in the
Community Meeting Room**

Garden Club Sale, May 10th, 2014

City Festival, May 31st, 2014

Adjournment

**On motion duly made by Council Member Long, seconded by Council Member Nelson
and carried unanimously, the meeting was adjourned at 9:20 pm.**

Attest:

Respectfully Submitted

Mayor John Schaaf

Kathy Laur
Recording Secretary