

The Council Meeting was called to order at 7:00 p.m. by Mayor Michael Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Councilmembers Marty Long (arrived at 7:05 p.m.), Gregg Nelson, Rick Kingston, Katy Ross and Mayor Michael Egelston. City Administrator Michael Robertson, City Attorney David Magnuson, City Engineer Paul Pearson, Recording Secretary Linda Hanson and Videographer Maureen Anderson were also present.

Pledge of Allegiance

Approval of Agenda

With minor additions to the Agenda, Councilmember Ross moved to approve the Agenda. Motion seconded by Councilmember Nelson and passed unanimously.

Citizen Comments

None

Consent Agenda

1. Minutes of the Regular Council Meeting of April 9, 2015 for approval
2. Minutes of the Natural Resource Commission of April 16, 2015 for approval
3. Minutes of the Recycling Committee Meeting of April 16, 2015 for approval
4. Minutes of the Regular Planning Commission Meeting of April 30, 2015 for approval
5. Approval of Variance 15-03, 2 Swallow Lane, SSTS Installation in Setback
6. Licenses for Approval:
Mechanical Contractors Plumbing & Heating: Conditioned Air Inc.; The Fireplace Guys; Kleve & JC Mechanical, LLC; S & R Appliance Repair, Inc; SR Mechanical Inc.
Arborists: Branch & Bough; YTS Companies, LLC
Sewer/Water Installation: Siteworks Excavating LLC
7. Claims for Approval: Check numbers 011372-011405
8. Invoice from Wenck & Associates

Councilmember Ross made the motion to approve the Consent Agenda with a second from Councilmember Kingston. The motion carried unanimously.

Petitions, Requests, & Communication

1. Michelle Hosfield, Wenck Associates, 2014 Annual Monitoring Summary

Ms. Hosfield presented the 2014 Monitoring Summary done by Wenck Associates. Three parties are responsible for monitoring the former dump site. First, Conestoga, Rover & Associates provides maintenance and sampling. Second, the MN Pollution Control Agency oversees the progress by supervising and establishing the test criteria. Third, Wenck Associates was hired by the City to analyze the test results.

Volatile Organic Compounds are found on the site. Currently two extraction wells and a sump pump are being used and have been found to be effective in containing the contamination. In 2014 the two extraction wells removed 7.1 pounds of VOC's and the sump pump removed an additional 0.8 pounds. The wells tested down gradient have concentrations below the health risk limits.

In April, 30 residential wells were tested. At five locations vinyl chloride below the established health risk limits was found. In September and October 66 wells were tested. No concentrations were found to exceed the current health risk limit at this time. Wenck Associates recommends that the extraction wells and sump pump continue to operate and that on site and off site monitoring of wells continues. They also recommended that testing be done on residential wells that have been put on the Well Advisory List. Three homes on Heron Lane will continue to be monitored biannually and monitoring on an annual basis will continue at the dump site. There have been no well advisories in the past year.

Councilmember Long mentioned that the City hired Wenck Associates in 2008 to make sure this problem was monitored and cleaned up properly. It now costs less than \$1,000 a year to do this. Concentrations of the VOC's have decreased gradually and vinyl chloride will be the last to break down. It was Ms. Hosfield's professional opinion that the responsible parties are doing what they should be doing. Vinyl chloride can be non-detected in tests and then show up again in low concentrations so it was agreed that monitoring should continue.

Councilmember Nelson made the motion with a second from Councilmember Ross to accept the Annual Monitoring Summary. The motion carried unanimously.

2. North Oaks Golf Club Liquor License

Joel Livingood, General Manager at the North Oaks Golf Club, addressed the Council. He explained that on April 11, 2015 Ramsey County conducted an alcohol compliance check. Two females were served alcohol after stating they were 21 before being seated. The server thought a license check had been conducted, so the server did not ask for identification. Since this incident, the Club has been proactive. All staff is now required to attend compliance training by June 15th and all new hires will be expected to get this training as well.

Attorney Magnuson reviewed memo noting that Councilmembers who are also members of the North Oaks Golf Club could vote on any issue involving the club. The Council noted that compliance failures do not happen very often in the City and that educating staff and being proactive will help keep it from happening again. The last non-compliant alcohol related incident happened in 2012 at another establishment. Council directed staff to prepare an ordinance for future liquor violations for review.

Councilmember Nelson made the motion to not take any action against the North Oaks Golf Club at this time but to send a letter to each establishment serving alcohol to remind them of the importance of being diligent in this matter.

Councilmember Kingston seconded the motion which carried unanimously.

Unfinished Business

1. Award Contract for the Hodgson Road Sidewalk

City Engineer Pearson went over the process for accepting bids for a new sidewalk from Chippewa Middle School to Tanglewood Drive and from the Fire Station on Hodgson to Village Center Drive. Three bids were received and the low bid of \$155,398.50 was by

Urban Companies. The cost will be shared with the City of Shoreview and Ramsey County. North Oaks' portion is estimated at \$55,161.75. Xcel Energy has agreed to relocate 8 of the power poles along the sidewalk area.

Pearson noted that the construction costs have gone up since the beginning of the year. This could be due to the high demand for concrete work. Urban Companies will oversee the work and the concrete will be provided by Stapf Concrete. Pearson recommended that the City award the contract to Urban Companies contingent upon approval by Shoreview and Ramsey County.

Councilmember Nelson with a second from Councilmember Ross made the motion to award the contract for the sidewalk along Hodgson Road contingent on the approval of the City of Shoreview and Ramsey County to Urban Companies, LLC. The motion carried unanimously.

2. Public Hearing MS4 Plan

City Engineer Pearson reviewed the Municipal Separate Storm Sewer System (MS4) Pollution Prevention Program. The City is required by the MN Pollution Control Agency to have an annual public hearing on this plan. No illegal or illicit discharges were found in the City.

The Public Hearing was opened at 7:59 pm and with no comments, it was closed at 8:00 pm.

New Business

1. Pleasant Lake Weeds

Councilmember Nelson discussed the weeds on Pleasant Lake making it difficult to enjoy the lake.

Karen Dickson, 19 Oriole Lane, stated that she has been doing research on what might be done. She contacted the DNR, the White Bear Aquacide Company, the Minneapolis Parks and Recreation Department and Water Restoration. She reported that first it would be best to determine the actual species in the lake. It appears to mainly be coontail, but additional identification would be a good idea. DNR and St. Paul Water Department permits are needed to do anything on this lake and they are back logged at this time. Since the quality of the lake affects property values and since it appears to be spreading, she would like to see something done. She provided some suggestions including mechanical removal and aquacides to remove some of the weeds.

Councilmember Nelson contacted Blue Water Science for advice. Steve Nokomis recommended doing a delineation survey to determine what exactly is in the lake and what might be done.

Councilmember Nelson made the motion to spend up to \$2000 to hire Blue Water Service to do a survey of the lake. This motion was seconded by Councilmember Kingston and passed unanimously.

Councilmember Nelson left the meeting at 8:15 p.m.

2. Approve Establishing the North Oaks Heritage & Architectural Preservation Project (NOHAPP)

Councilmember Kingston has been working on a project to preserve the heritage and architecture of the community. A committee was formed to look at what other cities have done and to come up with a plan to improve the City. The intent is to encourage new buyers to purchase and update older homes and current homeowners to maintain their homes.

Councilmember Long made the motion to authorize the creation of the North Oaks Heritage & Architectural Preservation Committee or NOHAPP. The motion was seconded by Councilmember Ross and passed unanimously.

3. Approve June 11, 2015 at 5:30 for Joint Meeting with NOHOA

The date of June 11, 2015 at 5:30 was discussed for a Joint Meeting with NOHOA.

Council Member Long made the motion to approve the 5:30 meeting on June 11, 2015 with NOHOA Board Members. The motion was seconded by Council Member Kingston carried unanimously.

Councilmember Reports

Councilmember Katy Ross

Councilmember Ross met twice with the seven members of the Recycling Committee. Lonnie Waddle from Peterson Trash and Recycling reviewed the recycling program. Eighty five percent of North Oaks residents recycle which is at least 20% better than any other Ramsey County city. Those living in the Rapp Farm neighborhood recycle the most. Ms. Ross stated that a lot of questions have come up about recycling, so a decision was made to work on better communication. Soon a question and answer column will appear in the North Oaks News to help with this concern.

Councilmember Ross also attended the Planning Commission meeting. One issue that has come up is a revision of the ISTS Ordinance. Building Official Greg Schmit would like to see the ordinance brought into compliance with State statutes. One thing being considered as part of the new ordinance is to require the ISTS system to be certified at the time of a sale of the home. Public hearings will take place at the May 28 Planning Commission meeting, so Councilmember Ross suggested that homeowners be aware of what is going on and participate if they have ideas or concerns.

Councilmember Ross toured St. Paul Water Treatment Plant and was impressed with what they do. They serve a lot of people in St. Paul and a few nearby suburbs with all of the water provided passing through North Oaks. Fire Chief Tim Boehlke also invited Ms. Ross to go on a ride along with the Fire Department.

Councilmember Marty Long

Councilmember Long reminded the community again that prescription drugs need to be properly disposed of. Ramsey County provides locations for this.

The NRC is continuing to work on the Forestry Best Practices Plan.

Councilmember Long attended the VLAWMO meeting.

Councilmember Rick Kingston

Councilmember Kingston attended the Lake Johanna Fire Department Relief Association meeting. Their pension plan is managed by RBC Finance and seems to be doing well. They are considering a lump sum buy out for some retirees.

Councilmember Gregg Nelson

No report

Mayor Michael Egelston's Report

Mayor Egelston attended the State Mayors' Conference which he enjoyed. He also met with NOHOA President Bill McNee, Building Official Greg Schmit, ASC director Paul Lesieur, NOHOA Executive Director Kimberly Murray, and Administrator Robertson to discuss how the ASC and the City could work better together.

Mayor Egelston attended the Finance Committee meeting. He also met with the Student Council at St. Odelia's. He enjoyed the students and encouraged them to continue their good work.

Administrative Report

1. Natural Resource Commission Joint Meeting

Administrator Robertson reminded the Council that a joint meeting with the Natural Resource Commission will be held at the next NRC meeting on the 21st of May, 2015 at 7:00 p.m.

2. League of Minnesota Cities Conference

Administrator Robertson said that the League of MN Cities Conference will be starting on June 24th in Duluth. He asked that if anyone was interested in attending to let him know. He plans to attend just for the Legislative update.

3. Consider Purchase of Conference Room Chairs

Administrator Robertson has received a bid for new office chairs for the conference room. They will run around \$200 each and he would like to purchase ten chairs.

Councilmember Long made the motion to approve the purchase of new conference chairs allowing up to \$2,500. A second was made by Councilmember Kingston and passed unanimously.

City Attorney Reports

No special report

Councilmember Ross reminded the community that some important ordinance changes are being considered at the next Planning Commission meeting including one on nuisance vehicles in yards and septic system requirements. It was suggested that concerned homeowners attend the meeting on May 28th, 2015 at 7:00 pm.

Miscellaneous

Next Natural Resource Commission Meeting May 21, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission Meeting May 28, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council Meeting June 11, 2015 @ 7:00 pm in the Community Meeting Room

Adjournment

On motion duly made by Councilmember Ross, seconded by Councilmember Kingston and carried unanimously, the meeting was adjourned at 8:40 pm.

Attest:

Respectfully Submitted,

Mayor Michael Egelston

Linda M. Hanson
Recording Secretary