

**North Oaks Natural Resources Commission
NRC Meeting Minutes
Virtual Meeting via Teleconference or Electronic Means Only
April 16, 2020 at 7 p.m.**

1. CALL TO ORDER

Chair Hawkins called the meeting of April 16, 2020, to order at 7:04 p.m.

2. ROLL CALL

NRC members participated **by telephone or other electronic means** pursuant to Minn. Stat. § 13D.021.

Present: Present: Chair Andrew Hawkins, Vice Chair Kate Winsor, Commissioners Bob Larson, Damien LePoutre, and David White; City Council Liaison Council Member Katy Ross; NOHOA Liaison Patricia Orud; City Forester Mark Rehder

Staff Present: Recording Secretary Gretchen Needham and City Administrator Kevin Kress

Others Present: Dan McDermott

A quorum was declared present.

3. APPROVAL OF AGENDA

MOTION by White, seconded by Winsor, to approve the agenda as submitted.

MOTION carried unanimously by roll call.

4. APPROVAL OF PREVIOUS MONTH'S MINUTES

MOTION by Larson, seconded by White, to approve the minutes as submitted.

MOTION carried unanimously by roll call.

5. NEW BUSINESS

5a. EAB Letter

- Mark Rehder presented a draft version of a letter about emerald ash borer for residents for review and approval by the NRC. Commissioner LePoutre suggested the ordinance language is specified, and Commissioner White would like to see pricing of tree removal listed. Forester Rehder commented that the price could vary greatly, but that he could add a price range to the letter. Vice Chair suggested some changes to language to make it clear that the homeowner is responsible for removing the trees, not the City. Forester Rehder will make the suggested changes; Chair Hawkins and Commissioner LePoutre will then review the letter in final form.

MOTION by Vice Chair, seconded by Larson, to approve the EAB letter with edits as amended.

MOTION carried unanimously by roll call.

5b. Coyote Management Plan: Final Draft

- Some amendments to the draft will be made, and then the final draft will be presented to Council for approval.

**MOTION by White, seconded by LePoutre, to recommend approval of the Coyote Management Plan to Council with edits as amended.
MOTION carried unanimously by roll call.**

5c. Draft of Brush Pick Up Letter

- A letter was drafted by Forester Rehder for brush pick up by Langer's in late May.

5d. TTF Survey Report from POLCO

- Commissioner White suggested tabling the discussion in order to have time to quantify the data gathered by the survey.

**MOTION by White, seconded by Larson, to table the TTF Survey Report from Polco.
MOTION carried unanimously by roll call.**

6. COMMISSIONER / STAFF REPORTS

6a. Tick Task Force Report: David White

- Commissioner White will work with Brooke Moore and Councilmember Kingston about data results from the Tick Task Force Survey.

6b. Community Outreach: Winsor Report

- A "thank you" article about movie night will be in the May issue of the paper.
- EarthDay.org has information and ideas for celebrating Earth Day, and the City could mention this site in an e-blast, Facebook, and website.

6c. NOHOA/ NEST Report: Patricia Orud

- Patricia Orud is NOHOA Board member and Co-Chair of NOHOA/Natural Environment Stewardship Team (NEST), a group focused on joint efforts between NOHOA and the City.

6d. City Report: Katy Ross

- The Planning Commission extended the public hearings for Nord and Anderson Wood sites to May 28.
- Chair Hawkins suggested a Public Comment section be added to the agendas of future NRC meetings, and this was agree to; staff will make the link to the next meeting available to the public, and a Public Comment section will be added to the meeting's agenda.

7. NEXT MEETING: Thursday, May 21, 2020 at 7 p.m. through Virtual Means

ADJOURN:

**MOTION by Larson, seconded by White, to adjourn the meeting at 8:22 p.m.
MOTION carried unanimously by roll call.**

Kevin Kress, City Administrator

Chair, Andrew Hawkins

Date approved_____