

**North Oaks City Council
Council Meeting Minutes
North Oaks City Council Chambers
February 13, 2020**

CALL TO ORDER

Mayor Nelson called the meeting of February 13, 2020, to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Everyone joined in the pledge of allegiance.

ROLL CALL

Present: Mayor Nelson. Members Ries, Kingston, Long, and Ross.

Staff Present: Administrator Kress, Recording Secretary Needham, Attorney Nason, Planner Kirmis, Engineer DeWalt.

Others Present: Videographer – Maureen Anderson.

A quorum was declared present.

APPROVAL OF AGENDA

MOTION by Kingston, seconded by Long, to approve the agenda as submitted.

Motion carried unanimously.

CITIZEN COMMENTS

Rich Dujmovic, 15 Black Lake Road, asked for coordinated work and respect among the community, Council, and North Oaks Company (NOC) regarding the development, as plans for area K were amended by NOC to align to the PUD. Would like options to be considered going forward.

Kathie Emmons, 20 Duck Pass Road, NOHOA President, gave an update on NOHOA's East Oaks Development plans review. NOHOA will be hosting a meeting to discuss the plans for Island Field, Gate Hill, and South Black Lake on Wednesday, Feb. 19. NOHOA's focus has been on orientation of the roads and trails and integrity of the original PDA document. NOHOA looks forward to working with the City and NOC as development plans develop.

Franny Skanser-Lewis, 3 Red Maple Lane, discussed the seventh amendment and the legal implications for the City. A petition is being circulated among North Oaks residents regarding dwelling unit counts.

CONSENT AGENDA

MOTION by Long, seconded by Ross, to approve the following Consent Agenda items:

a. Licenses for approval: A + A Tree & Landscaping, LLC; Apollo Heating & Air; Bonfe's Plumbing Heating & Air Service, Inc.; CoBeck Construction; Condor Fireplace & Stone; Centerpoint Energy Resource Corp.; Central MN Tree Service; Expert Tree LLC; F.A. Bartlett Tree Expert Company; Faircon Service Company; HomeWorks Services Co.; Little Igloo Hvac,

Inc; Moga Tree Service; Morgan's Tree Service; MSP Plumbing, Heating & Air; Mark Primeau Tree Service; Rainbow Tree Care; Schwantes Heating & Air, Inc.; Sunderland Plumbing, Inc.: The Snelling Company.

Checks for approval: #013428–013467

b. Resolution No. 1376 for Approval for Liquor License for Paninos

c. Approval of Minutes of the City Council meeting of January 9, 2020

MOTION carried unanimously.

PETITIONS, REQUESTS & COMMUNICATIONS

a. Ramsey County Commissioner Nicole Frethem

Ms. Frethem spoke about the goals, vision and mission of the county.

b. Deputy Mike Burrell Report

Deputy Burrell reviewed the Patrol Calls Summary Report for 2019. Medical calls, followed by traffic stops and false alarms, are the most common calls made to the Sherriff's Department from North Oaks. Crime is very low in North Oaks compared to other cities in the county.

Two speeders were recently ticketed; one was a contractor and one was a resident.

There continues to be theft at the Walgreens in North Oaks.

UNFINISHED BUSINESS

a. Update on Charley Lake Preserve and Red Pine Farms

Administrator Kress presented the Council Action Request included in the packet. This suggested to rescind the motion at the previous meeting; the meters themselves may not be the complete source of the problem. The lift station readings in this area are reading significantly higher than real water being charged. More research will be done to try and clarify the source of the discrepancy.

MOTION by Long, seconded by Ries, to rescind the motion as stated at the January 6, 2020 meeting to authorize the City to purchase new meters. Motion carried unanimously.

MOTION by Long, seconded by Ries, to review the discrepancy as outlined in the Council Action Request, of water entering Charley Lake Preserve and Red Pine Farms that is causing the lift station to read at a higher volume and report findings back to Council. Motion carried unanimously.

NEW BUSINESS

a. Discussion of Internal Accounting Controls Policy Resolution 1377

This would allow the City to save money by pre-paying bills the City pays, up to \$20,000, without asking for Council approving. The items would be what is already budgeted for.

MOTION by Long, seconded by Ries, to approve Resolution 1377 with an amendment to increase the spending limit for the City Administrator to \$20,000. Motion carried unanimously.

b. Discussion on East Oaks Concept Plans, Housing Counts, and Related Materials

Planner Kirmis gave a review of each of the following development plans.

1. Nord Concept Plan, Site C

Located north of Deep Lake Road, includes 55 acres of land, 12 lots at roughly 4.5 acres per lot. Septic and private wells would service this area. Member Long wanted to know the potential for City water and sewer in this area, perhaps with a lift station. NOHOA submitted comments dated Feb. 7 and are included within the packet. Member Ries remarked that the 2008 Comp Plan outlines the trails in the community comprehensively, and she suggested using that Plan as a guide for the trail to be located for Site C and other sites. Mr. Houge of North Oaks Company (NOC) confirmed the easements allowed for the trail at Nord; trails will still have to be created on the easements

2. Anderson Woods Concept Plan, Site F

Located south of Wilkinson Villas, 36 acres in size with 13 total lots; municipal sewer and water will serve Site F. Member Ries wanted to know if the access point is the same as the PDA. Mr. Houge responded that the access is the same. Member Ries asked about fill that would be added, and Mr. Houge responded that the grading work is completed, and no additional fill will be needed; 5 acres of wetland credits are earned in this area.

3. Gate Hill Concept Plan, Site G

Located south of Anderson Woods, 32 acres of land with 58 twin homes and 26 detached townhomes; municipal sewer and water will serve Site G. Member Ries asked if recreational facilities are planned, and Planner Mr. Houge commented they have not yet determined the recreational piece, and that proposed trail will connect with an existing trail system.

4. Island Field Concept Plan, Site H

Located south of Gate Hill, 22 acres with a 46-unit condominium building to be served by municipal water and sewer; a future commercial building or possibly a second condominium building may be proposed depending on success of first, though no details regarding commercial use or a second building have been provided to the City at this point. Parking for residents would be below ground with an at grade parking lot for visitors.

5. North Black Lake Concept Plan, Site K

Located between Catbird Lane and Island Field with 75 lots to have septic systems and private wells. The smallest lots are 1.48 acres, with the largest lots in excess of 3 acres. Member Ries asked about surface water management and if the lots closest to Black Lake are sufficiently large to protect the lake. Mr. Houge responded that the Company will adhere to all requirements to properly buffer and protect the lake. Member Ries asked about trails in the area, and Mr. Houge and the Company is working with NOHOA to connect with existing trails.

6. Housing Counts Chart

Attorney Nason reviewed a table of housing counts updated in January 2020. Mr. Houge commented that Red Forest Way Phase 2A had a lot combination resulting in 9 lots not 10 (as the chart shows). 174 more housing units and 5.73 commercial acres to develop according to NOC; Attorney Nason counted 173 dwelling units, so there is a discrepancy of 1; rounding up a unit in Red Forest Way has to be determined. Option 1 would be to create an amendment to the PDA as to the housing count number and remaining commercial acreage for development. Option 2 would be for the City to make a resolution outlining the Council's understanding of the housing counts; this would not technically be binding since the other parties are not involved in the vote. Member Ries would like to see Option 1. Mayor Nelson would like to see both options taken, with a resolution drafted and an amendment to be considered. Member Ries questioned the final count, based on Area E

MOTION by Long, seconded by Kingston, directing staff to create a resolution declaring 174 dwelling units and 5.73 commercial acres available for development in the City of North Oaks.

Members Kingston, Long, and Nelson voted for; Members Ries and Ross voted against. Motion carried.

c. Septic Committee Report

Member Ries prepared and submitted a report of findings from the Septic Committee meetings. No change to the septic ordinance is recommended at this time. Some grants may be applied for to assist homeowners who need to replace compromised systems.

MOTION by Long, seconded by Kingston, to authorize the Septic Committee to turn their attentions to grant possibilities.

Motion carried unanimously.

COUNCIL MEMBER REPORTS

Councilmember Kingston

The Tick Task Force survey and Campaign Finance question are now available on the Polco survey tool. Visited with an officer about mail theft; he suggested not using the flag for outgoing mail on your box to cut down on mail theft.

Councilmember Long

Met with the deer trappers. There will be a toxicity report on Pleasant Lake done in the future. There may be a property ready for Lake Johanna's new fire department. Met with Davey Trees to consider a heritage tree program to protect older trees in the City.

Councilmember Ries

The coyote presentation was well attended. County Road J project will be happening; commercial development in Lino Lakes is upcoming.

Councilmember Ross

Attended the fire meeting. Eureka Recycling is finding plastic bags in the bins, and unflattened boxes in the bin. Tours of Eureka Recycling will start again. An order for locking mailboxes will be placed in March; contact the City if you would like to order a mailbox. June 27 will be the next Clean-Up Day for residents, and will include a scrap metal pick up this year.

Mayor Nelson

Thanked Commissioner Frethem for her input. County Road J project needs funding for the engineering with construction slated to begin in 2024. Mayors Meeting was attended with Administrator Kress.

CITY ADMINISTRATOR REPORTS

a. City Administrator Staff Report

Metro INET meeting was attended; might create a joint powers agreement.

Administrator Kress suggested reorganizing dates and timing of the City Council, Planning Commission, and Natural Resources Commission meetings. The goal is to shift dates so the most current Planning and Zoning and NRC meeting information is available prior to each Council meeting, and possibly pre-schedule 2nd Planning and Zoning and Council meeting slots later in the month in case it is needed. Will gather input for a possible mid-year target for implementation.

MISCELLANEOUS

- A. Next Natural Resource Commission Meeting is Thursday, February 20, 2019 @ 7:00 p.m.
- B. Next Planning Commission Meeting is Thursday, January 27, 2020 @ 7:00 p.m.
- C. Next Regularly Scheduled Council Meeting is Thursday, March 12, 2020 @ 7:00 p.m.

ADJOURN:

**MOTION by Long, seconded by Ries, to adjourn the Council meeting at 9:28 p.m.
Motion carried unanimously.**

Kevin Kress

Kevin Kress, City Administrator

Gregg Nelson

Gregg Nelson, Mayor

Date approved 3/12/2020