

The Council Meeting was called to order at 7:00 p.m. by Councilmember Mayor Mike Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Councilmembers Marty Long, Gregg Nelson, Rick Kingston, and Katy Ross; City Administrator Mike Robertson, Mayor Mike Egelston, City Attorney David Magnuson, Deputy Mike Burrell, Building Inspector Kevin White, Recording Secretary Gretchen Needham, and Videographer Maureen Anderson.

### **Pledge of Allegiance**

### **Approval of Agenda**

**Councilmember Ross moved to approve the Agenda. The motion was seconded by Councilmember Nelson and passed unanimously.**

### **Citizen Comments**

Andrew Fraboni of 5330 Hodgson Road had questions about his rental license being cancelled. Mr. Fraboni plans to submit a written appeal that can be considered at the March City Council Meeting. Council discussed that the home can only be rented to a family.

### **Consent Agenda**

1. Minutes of the Regular Council Meeting of December 14, 2017 for approval
2. Minutes of the Natural Resources Commission meeting of December 21, 2017 for approval
3. Minutes of the Planning Commission Meeting of January 10, 2018 for approval
4. Minutes of the Natural Resources Commission of January 18, 2018 for approval
5. Approve CUP for a house larger than 35-foot maximum height for 21 Cherrywood Circle.
6. Licenses for Approval: Affordable Comfort Mechanical; Assured Comfort Heating & Air Conditioning LLC; Branch and Bough Tree Service; CMS Mechanical Services LLC; Corval Constructors, Inc.; Davey Tree (DBA S&S Tree); F.A. Bartlett Tree Expert Company; Forced Air Inc. (DBA Wenzel Heating & Air Conditioning); Glowing Hearth & Home; Hamlin Installations; Hugo's Tree Care, Inc.; Kath HVAC; Kline Corporation (DBA Practical Systems dba Ductworks Heating & Cooling); Kraus-Anderson Construction Company; Krinkie Heating & Air Conditioning; Mark Primeau Tree Service; Morgan's Tree Service, Inc.; MSP Plumbing, Heating, & Air; Neighborhood Tree Care LLC; Northeast Tree, Inc.; Quality Turf Maintenance Co.; Rainbow Treecare; Pioneer Tree & Landscape Inc.; Schultie's Plumbing, Inc; Vineland Tree Care; Boys Mechanical Inc.; Woodchuck Tree Care; Tim's Tree Service LLC; Ridler Heating & Cooling; Joel Smith Heating & A/C; Home Energy Center; Gallagher Heating & A/C; Stafford Home Service
7. Approval of Claims: 012574-012609

**Councilmember Nelson made a motion to approve the consent agenda, with a second from Councilmember Kingston. The motion carried unanimously.**

### **Petitions, Requests, & Communication**

1. Deputy Mike Burrell reviewed the police calls from 2017 and compared them to the 2016 numbers.

- 1,648 case numbers were generated in 2017 in North Oaks, which is a decrease from 1,976 in 2016. Only 3% of calls were crimes (55 total). The top generator of calls was Waverly Gardens with approximately 200 calls, the majority of which are medical assists and the businesses along Village Center Drive also with 200 calls.
  - 20 people were arrested in North Oaks in 2017 (5 for DUI, 5 for outstanding warrants, 3 for burglary, 2 for motor vehicle theft, 2 for drugs and one each for theft, fraud, and traffic).
  - 81 cases were referred to the Criminal Investigation Unit for further investigation, which is an increase from 48 cases in 2016. Most of those cases were State-mandated reporting of vulnerable adults. There has also been an increase in the number of investigators, which made it possible to investigate more calls.
  - 146 calls were for suspicious activity; several arrests were made based on suspicious activity calls and he urged citizens to keep calling.
  - Credit card and fraud scams are still prevalent in the area and residents should be wary of any calls from people they don't know asking for personal information
  - Deputy Burrell said residents can take the following steps to avoid crime; lock your vehicles and don't leave valuables in them; get a locking mailbox for mail delivery; have your packages delivered to your work address; install outdoor lighting and cameras at your home; monitor bank and credits reports; shred personal information; don't give personal information to phone solicitors; and keep a watchful eye on elderly parents.
2. Building Official Kevin White—2017 Building Report  
The total number of building, mechanical, plumbing, and electrical permits was 809. There were 31 homes new built (19 in Rapp Farms, 6 in the Villas, 1 in Charlie Lake Estates, 1 in Red Pine Farms, 1 in Red Forest Way, 1 tear down and re-build, and 2 on vacant lots).
  3. Review of League of Minnesota Cities Memo on Variances  
Councilmember Nelson reviewed a League of Minnesota Cities informational memo regarding land use variances. Councilmember Ross suggested new councilmembers take classes or seminars that the League provides; the budget includes money for such training.

### **New Business**

#### 1. Clearview Update

Councilmember Long reviewed his meetings with S&S Tree. They would be willing to Clearview work starting next winter for a fixed price which the homeowner would have to pay. Councilmember Long felt they should concentrate on the main roads. The Council agreed to review this later in the year and directed Administrator Robertson to keep working on resident compliance with Clearview and to report periodically on the matter.

2. Consider Re-Appointment of Joyce Yoshimura-Rank and David Pfuhl to the Planning Commission  
**Councilmember Long made a motion to approve the re-appointment of Commissioners Yoshimura-Rank and Pfuhl to the Planning Commission, with a second from Councilmember Kingston. The motion carried unanimously.**
  
3. Consider Re-Appointment of Bob Larson and David White to the Natural Resources Commission  
**Councilmember long made a motion to approve the re-appointment of Commissioners Larson and White to the Natural Resources Commission, with a second from Councilmember Kingston. The motion carried unanimously.**
  
4. Consider Appointment of Jamie Pfuhl and Damien Lepoutre to the Natural Resources Commission  
**Councilmember Nelson made a motion to approve the appointment of Jamie Pfuhl and Damien Lepoutre to the Natural Resources Commission, with a second from Councilmember Ross. The motion carried unanimously.**

### **Councilmember Reports**

- **Katy Ross**
  - The amount of recycling went up from 179 tons in 2016 to 629 tons of recycling: this is a 350% increase. 93% of North Oaks is recycling, which is by far the highest amount in the County. They are still working to try and keep plastic out of the recycling containers.
- **Marty Long**
  - He and Councilmember Kingston attended the recent NOHOA workshop
- **Rick Kingston**
  - He noted that the average response time from Lake Johanna Fire is 7 minutes for North Oaks.
  - The Tick Task Force has a survey ready to send out to residents soon.
  - A committee will be formed for creation of a Home Maintenance Ordinance
- **Gregg Nelson**
  - The Cable Franchise with Comcast has been approved.
- **Mayor Mike Egelston**
  - Discussions continue with North Oaks Company about the gatehouse and future development in North Oaks.
  - The ordinance regarding accessory structures is being reviewed by the Planning Commission
  - Weed control will be looked at for Pleasant and other lakes.

### **City Administrator Report**

1. Less deer are being trapped this year compared to last year. There appear to be much less deer in the area. The USDA is moving into the community for deer shooting; if anyone is interested in volunteering their property please contact the City.
2. City Administrator Roberts credits a lot of the crime reduction in 2017 to Deputy Burrell's presence and good work.

### **City Attorney Report**

1. Approve NE Youth & Family Services Partnership Agreement

City Attorney Magnuson reviewed the agreement and discussed how the organization benefits our community.

**Councilmember Nelson made a motion to approve the City's renewal of partnership with the NE Youth Service Bureau, with a second from Councilmember Ross. The motion carried unanimously.**

2. Consider Decision to Not Waive the Statutory Tort Limits

City Attorney Magnuson suggested the City not waive the torte limits.

**Councilmember Nelson made a motion to not waive the torte limits for individuals with a second from Councilmember Ross. The motion carried unanimously.**

### **Miscellaneous**

Next Natural Resource Commission Meeting is Thursday, February 15, 2018 at 7:00 pm

Next Planning Commission Meeting is Monday, February 12, 2018 at 7:00 pm

Next Council Meeting is Thursday, March 8, 2018 at 7:00 pm

### **Adjournment**

**On motion duly made by Councilmember Long, seconded by Councilmember Ross and carried unanimously, the meeting was adjourned at 8:20 p.m.**

Attest:

Respectfully Submitted

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City Administrator Mike Robertson

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Gretchen Needham  
Recording Secretary