

The Council Meeting was called to order at 7:00 by Mayor Michael Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Council Members Marty Long, Gregg Nelson, and Katy Ross. City Administrator Michael Robertson, City Attorney Associate Casi Butts, Recording Secretary Linda Hanson and Videographer Maureen Anderson were present.

Pledge of Allegiance

Mayor Egelston led the Pledge of Allegiance.

Approval of Agenda

Council Member Katy Ross moved to approve the agenda. The motion was seconded by Council Member Gregg Nelson and passed unanimously.

Citizen Comments

None

Consent Agenda

1. Minutes of the Regular Council meeting of January 8, 2015 for approval
2. Minutes of the Natural Resource Commission of January 15, 2015 for approval
3. MN Chamber of Commerce, Raffle Exemption Permit, June 22, 2015 for approval
4. St. Odilia Gambling Permit for April 11, 2015 at No. Oaks Country Club for approval
5. Licenses for Approval:

Mechanical Contractors Plumbing & Heating: Air Mechanical Inc; Blue Ox Heating & Air; CenterPoint Energy MN Gas; Four Seasons Air Specialists; Heated Floor Systems; Heating & Cooling Two; KB Service Company; Riccar Heating & Air; Ridler Heating & Cooling INC (DBA Uptown PHC); Twin City Fireplace & Stone Co

Arborists: A Tree Service, Inc.; Central MN Tree Service; Tim's Tree Service, LLC

General Contractors: Classic Construction of Cedar MN, Inc.

Sewer/Water Installation:

6. Claims for Approval: Check numbers 011258-011292
7. Proclamation establishing February 5, 2015 as John Schaaf Day
Council Member Marty Long made the motion to approve the Consent Agenda with a second from Council Member Katy Ross. The motion carried unanimously.

Petitions, Requests, & Communication

1. None

Unfinished Business

1. Appoint New City Council Member

Council Members Nelson and Ross interviewed several well qualified candidates for the open seat on City Council created when Mike Egelston was elected Mayor. All candidates had a strong skill set. Their recommendation was to select Rick Kingston for Council Member.

Council Member Nelson with a second from Council Member Long moved to recommend Rick Kingston be appointed as the new Council Member. The motion carried unanimously.

Mayor Egelston stated that he agreed that the other candidates had strong skills and he hoped that they would stay involved in the community. Council Member Long stated that he has worked with Mr. Kingston in the past on projects in the City with a positive experience.

Mayor Egelston swore in Rick Kingston as Council Member.

2. Variance 14-18, 2 West Bay Lane, Play Structure in 30 foot Setback

This item has been moved to the March 12, 2015 Council meeting at the applicant's request.

3. Appointment of New Planning Commissioners

Because of Commissioner Bob Wilson's retirement and Katy Ross' election to the City Council, two openings for Planning Commissioners needed to be filled.

Council Member Ross made a motion to appoint Bob Turkington and Kara Ries as new Planning Commissioners. The motion was seconded by Council Member Nelson and passed unanimously.

Council Member Ross made the motion to reappoint Bill Campbell, Joyce Yoshimura- Rank, and Dick Hara to the Planning Commission and Bob Larson and David White to the Natural Resource Commission. Council Member Long seconded this motion which carried unanimously.

4. Appointment of New Natural Resource Commissioners

Two openings needed to be filled for the NRC.

Council Member Long made the motion to appoint John Murphy and Darrell Turnock to the Natural Resource Commission. The motion was seconded by Council Member Ross and unanimously passed.

5. City Council Committee Assignments

Administrator Robertson asked the Council Members to review the list of Committee Assignments. Alternates are needed for some of the committees. Mayor Egelston suggested that newly appointed Council Member Kingston review the list and give him feedback on his interests. All Council Members should review the list so that it can be finalized at the meeting in March.

6. Review of 2015 Council Meeting Dates

Administrator Robertson asked if any Council Member had a conflict with the dates of the regularly scheduled 2015 Council meetings. It was decided to keep the calendar as is but to revisit this later if a conflict arises. Council Member Kingston stated he would miss the May meeting, but the other members at this time are available so the meeting will remain as scheduled.

New Business

1. Appointment of a New Emergency Manager

Administrator Robertson stated that since Jim Daly, longtime Emergency Manager for North Oaks, retired at the end of 2014, a new Emergency Manager was needed. He recommended Ed Povlinski to the Council. Mr. Povlinski is currently the Regional Emergency Manager for Wells Fargo. Mr. Povlinski is very involved in Emergency Management and is already attending Ramsey County Emergency Meetings and knows the Emergency Managers in the area. He has been involved in emergencies such as the I-35W bridge collapse. He is an active member of the Public Private Coordination and Action Team which helps the state with resources when and where needed in emergencies. He lives in Shoreview and would be available in the event of an emergency in North Oaks. He has met with the former Emergency Manager as well as with the North Oaks Company to get up to speed. The stipend for this position is \$3,000 a year.

Council Member Nelson moved to appoint Ed Povlinski as the new North Oaks Emergency Manager. With a second from Council Member Ross, the motion carried unanimously.

2. Set Dates for a Joint City Council meeting with the Planning Commission and the Natural Resource Commission

Mayor Egelston suggested that the City Council schedule joint meetings with the Planning Commission and Natural Resource Commission. Council Member Long suggested that it would be best if the joint meeting with the City Council and NRC be part of the actual NRC meeting. Administrator Robertson and Council Member Ross will set the dates for a joint meeting with the Planning Commission and Natural Resource Commission during one of their meetings. Mayor Egelston would also like to meet with the NOHOA Board. He will contact NOHOA President Bill McNee about possible dates.

3. Set a City Council Workshop

The Mayor also suggested that the City Council have a workshop to set the direction of the Council for the future. It was decided to meet at 5:30 PM on April 9th before the regularly scheduled Council Meeting. This would be an open meeting to discuss concerns that pertain to the City and make plans for the upcoming years.

Council Member Reports

Council Member Katy Ross

The Planning Commission reviewed the zoning ordinance to update language for non-conforming uses. Council Member Ross also attended the League of MN Cities Workshop for Elected Officials and interviewed candidates for City Council and Planning Commission. She attended the annual meeting of the Lake Johanna Fire Department Relief Association. The number of calls received in 2014 were 2400, an increase of 300 over the previous year. North Oaks had 289 calls. It generally takes the fire department a little longer to reach North Oaks residents with an average of 8 minutes. This is partially due to the roads, but also addresses can be hard to see. It is important that house numbers are clearly visible

from the road to aide emergency vehicles. Mayor Egelston said larger (4 inch) reflective house numbers are the best. Fire stations will be staffed 24 hours starting in July of this year.

Council Member Marty Long

1. Sheriff Report

A plan of how to dispose of prescription drugs is being reviewed and will be shared with the Council at a later date.

2. VLAWMO

No report.

3. NRC Walk on the Wild Side

The Walks on the Wild Side have wrapped up for the year. A member of VLAWMO came out for the Black Lake Tour and shared interesting information about this lake. Mayor Egelston thanked Council Member Long for organizing these events.

Mayor Egelston also stated that he had a call for a suspicious vehicle last week. He wanted the Community to know that if a suspicious vehicle is spotted in North Oaks it is important to call 911.

Council Member Gregg Nelson

Council Member Nelson reported that he and Council Member Ross completed the interviews for the City Council position and they also both attended the League of MN Cities Elected Officials Workshop. Mr. Nelson also met with Cora Wilson with the North Suburban Cable Commission. They will be reviewing the amended joint powers agreement and their by-laws. Comcast negotiations have been suspended due to their impending merger. The Commission now has a new franchise agreement with Century Link.

Mayor Michael Egelston

Mayor Egelston attended the retirement party for former Mayor John Schaaf. He stated it was a great event and he thanked Administrative Assistant Kathy Laur for planning the event. He also attended the League of Minnesota Cities Elected Officials Workshop. They were asked what the best thing is going on in City government in their community. He stated that he believes that the City Council Members care about the City and put in a lot of time to make things better. He states that it is a pleasure to work on this Council. Finally, he attended the Finance Committee meeting and work continued on the budget.

Administrative Report

1. Update on Seedling Trees & Garden Club Spring Sale

Administrator Robertson has ordered seedling trees for the Garden Club Spring Sale. The DNR gives a good deal and the City is funding this order. The NRC will help to give out trees at the sale.

2. Review of West Rec Conditional Use Permit

The warming house is nearing completion and they hope to get their temporary Certificate of Occupancy this month.

3. VLAWMO Black Lake Fact Sheet

Administrator Robertson reviewed the information provided on Black Lake. This lake is high in quality due to very little road runoff getting into it. Councilmember Long said Black Lake is a rare gem of a lake with its pristine water quality. Wild rice grows on this lake. The trail around this lake is one of the best in North Oaks.

Bob Larson, Chair of the NRC, stated that NOHOA is working on removing ash trees around Pleasant Lake and keeping the trail accessible.

City Attorney Reports

City Attorney Magnuson did not attend this meeting. His associate Casi Butts had no report.

Miscellaneous

Next Natural Resource Commission meeting February 19, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission meeting February 26, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council meeting March 12, 2015 @ 7:30 pm in the Community Meeting Room

Adjournment

On motion duly made by Council Member Gregg Nelson, seconded by Council Member Katy Ross and carried unanimously, the meeting was adjourned at 7:46 pm.

Attest:

Respectfully Submitted

Mayor Michael Egelston

Linda M. Hanson
Recording Secretary