



NorthOaks *Minnesota*

Building on a tradition of innovation

CITY OF NORTH OAKS

**Regular City Council Meeting
Thursday, December 19, 2019
7 PM, Community Meeting Room
100 Village Center Drive**

MEETING AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Truth-in-Taxation Public Hearing**

Consideration of Resolution 1364 Setting Final 2020 Tax Levy and Budget for Approval
[1364. Approving Final 2020 Tax Levy.docx](#)

[Proposed 2020 Budget V3.xls](#)

6. **Adjournment**

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
RESOLUTION NO. 1364**

**A RESOLUTION APPROVING FINAL 2019 TAX LEVY, COLLECTIBLE IN 2020 AND
2020 FINAL BUDGET**

**THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS
FOLLOWS:**

BE IT RESOLVED by the City Council of the City of North Oaks, County of Ramsey, Minnesota, that the following sum of money is levied for the current year, collectible in 2020, upon the taxable property in the City of North Oaks, for the following purposes:

Total levy	\$1,860,700
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BE IT FURTHER RESOLVED, the North Oaks City Council does hereby adopt the 2020 Annual Budget as hereto attached in Appendix A of this Resolution.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Ramsey County, Minnesota.

PASSED BY THE COUNCIL of the City of North Oaks this 19th day of December, 2019.

APPROVED:

Gregg Nelson, Mayor

ATTEST:

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of the City of North Oaks on December 19, 2019.

Attested:

By: _____

Kevin Kress

Its: City Administrator/ City Clerk

CITY OF NORTH OAKS PROPOSED 2020 BUDGET

Updated 12/12/19

PROPOSED 2020 EXPENDITURES

ActCode	DEPT Descr	OBJ Descr	2018 Final	2019 Budget	12/12/19	UnderLine	2020 Budget
101-41100-103	LEGISLATIVE -	WAGES - PART TIME/TEMP	\$10,999.59	\$12,200.00	\$8,490.00	Council Pay	\$12,200
101-41100-311	LEGISLATIVE -	CONFERENCES/SEMINARS	\$870.00	\$1,500.00	\$320.19		\$1,500
101-41100-350	LEGISLATIVE -	PUBLISHING & ADVERTISING	\$1,115.45	\$3,500.00	\$1,313.70		\$3,500
101-41100-433	LEGISLATIVE -	DUES AND SUBSCRIPTIONS	\$15,376.53	\$16,700.00	\$17,230.13		\$17,200
101-41300-101	CITY	WAGES - FULL TIME	\$122,289.81	\$179,310.00	\$108,128.31		\$181,113
101-41300-103	CITY	WAGES - PART TIME/TEMP	\$92,357.82	\$46,763.00	\$111,193.22		\$48,515
101-41300-122	CITY	FICA CONTRIBUTIONS	\$17,640.28	\$17,662.00	\$17,789.88		\$17,567
101-41300-127	CITY	DEFERRED COMP	\$0.00	\$0.00	\$0.00		\$0
101-41300-131	CITY	HEALTH, DENTAL, LIFE, LTD INS	\$48,190.63	\$56,508.00	\$47,966.72		\$60,484
101-41300-210	CITY	OPERATING SUPPLIES	\$14,347.66	\$15,000.00	\$22,174.06		\$27,000
101-41300-309	CITY	COMPUTER/INTERNET/GIS	\$26,581.82	\$23,912.00	\$23,277.82	IT & Software Fees	\$18,348
101-41300-310	CITY	TRAINING	\$9,590.40	\$9,800.00	\$4,377.46	League/MCMA/MAMA	\$9,800
101-41300-321	CITY	TELEPHONE SERVICES	\$2,248.36	\$2,284.00	\$3,846.00		\$1,742
101-41300-322	CITY	MAILBOXES	\$0.00	\$0.00	\$17,238.00		\$0
101-41300-360	CITY	INSURANCE	\$16,223.24	\$18,500.00	\$16,535.00		\$20,000 *****
101-41300-381	CITY	ELECTRIC UTILITIES	\$870.43	\$1,000.00	\$991.74		\$1,000
101-41300-410	CITY	RENTALS	\$100,098.08	\$110,500.00	\$115,953.62	Office Rent	\$130,000
101-41300-435	CITY	MISCELLANEOUS EXPENSE			\$198.20	Web Site Upgrade	\$40,000
101-41300-435	CITY	BANK SERVICE CHARGE	\$20.00	\$300.00	\$0.00		\$0
101-41400-300	ELECTIONS	PROFESSIONAL SERVICES	\$14,683.00	\$15,000.00	\$15,276.00	County Contract	\$18,000
101-41420-210	CABLE TV	OPERATING SUPPLIES	\$12,711.32	\$3,000.00	\$58,141.34	New Equipment	\$3,000
101-41420-300	CABLE TV	PROFESSIONAL SERVICES	\$23,358.92	\$28,693.00	\$20,688.73		\$35,000
101-41420-313	CABLE TV	CONTRACT SERVICES	\$8,428.00	\$3,000.00	\$0.00	Maureen Andrews	\$3,000
101-41500-301	FINANCE	AUDIT SERVICES	\$14,000.00	\$14,000.00	\$15,000.00	Abdo & Eick	\$16,000
101-41600-304	LEGAL	LEGAL FEES - GENERAL	\$31,200.00	\$38,000.00	\$39,471.50	LeVander/Codification	\$57,000
101-41600-315	LEGAL	LEGAL FEES - PROSECUTION	\$13,199.22	\$13,500.00	\$12,048.42	Kelly & Lemmons	\$13,500
101-41900-300	ENGINEERING	PROFESSIONAL SERVICES	\$0.00	\$1,500.00	\$7,592.68	Wenck	\$2,500
101-41900-303	ENGINEERING	ENGINEERING SERVICES	\$49,957.48	\$40,000.00	\$31,655.35	Sambatek	\$18,000
101-41910-300	PLANNING	PROFESSIONAL SERVICES	\$3,990.36	\$7,500.00	\$9,411.55	Bob Kirmis	\$12,000
101-42100-313	POLICE	CONTRACT SERVICES	\$758,097.87	\$758,931.00	\$708,506.64		\$798,201
101-42200-313	FIRE	CONTRACT SERVICES	\$301,910.24	\$325,475.00	\$325,475.38	LJFD	\$353,061
101-42300-300	EMERGENCY	PROFESSIONAL SERVICES	\$17,666.96	\$2,000.00	\$1,229.41		\$1,000
101-42300-313	EMERGENCY	CONTRACT SERVICES	\$0.00	\$0.00	\$51.27		
101-42400-300	BUILDING	PROFESSIONAL SERVICES	\$168.00	\$1,000.00	\$171.00	Other Inspections	\$1,000
101-42400-313	BUILDING	CONTRACT SERVICES	\$258,632.75	\$110,000.00	\$243,393.59		\$120,000
101-42400-451	BUILDING	BUILDING PERMIT SURCHARGE	\$12,847.24	\$6,000.00	\$9,660.22		\$5,000
101-43100-381	STREETS	ELECTRIC UTILITIES	\$2,608.00	\$2,500.00	\$1,491.80		\$2,500
101-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$16,665.48	\$22,000.00	\$21,782.99	Mel's Service	\$2,500

101-43200-384	RECYCLING	RECYCLING	\$229,855.92	\$230,000	\$250,026.78		\$275,000
101-43200-384	RECYCLING	RECYCLING (Clean Up Day)		\$15,000	\$9,911.77	Clean Up/Recycle Day	\$12,000
101-45100-470	RECREATION-	COMMUNITY FUNCTIONS	\$500.00	\$5,000.00	\$0.00	Fireworks?	\$500
101-46100-316	NATURAL	TREE PRESERVATION	\$38,798.00	\$46,000.00	\$42,780.53	City Forester	\$45,000
101-46100-317	NATURAL	DEER MANAGEMENT	\$15,620.25	\$55,000.00	\$9,935.43	Depends on # of deer	\$25,000
101-46100-318	NATURAL	NATURAL RESOURCES	\$4,501.50	\$6,500.00	\$1,655.50	NRC	\$6,500
101-46100-319	NATURAL	WEED MANAGEMENT	\$20,000.00	\$30,000.00	\$20,000.00	Lake Weed Management	\$0
101-49450-313	SEWER	CONTRACT SERVICES	\$13,627.50	\$12,500.00	\$12,067.50	Septic Inspector	\$13,000
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$0.00	\$50,000.00		\$0
306-47000-601	DEBT SERVICE	BOND PRINCIPAL	\$45,000.00	\$55,000.00	\$55,000.00	Lake Gilfillan Bond	\$55,000
306-47000-611	DEBT SERVICE	BOND INTEREST	\$7,192.50	\$3,593.00	\$3,592.50	Lake Gilfillan Bond	\$2,974
306-47000-620	DEBT SERVICE	PAYING AGENT FEES	\$425.00	\$425.00	\$500.00	Lake Gilfillan Bond	\$500
400-41910-300	PLANNING	PROFESSIONAL SERVICES	\$0.00	\$0.00	\$13,887.28	Comprehensive Plan	\$10,000
400-41910-303	PLANNING	ENGINEERING SERVICES	\$10,851.99	\$0.00	\$10,179.04	Comprehensive Plan	\$1,000
400-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$0.00	\$0.00	\$0.00		\$0
400-46100-318	NATURAL	MISC. NATURAL RESOURCES	\$0.00	\$0.00	\$0.00		\$0
401-42200-500	FIRE	CAPITAL OUTLAY	\$94,523.90	\$41,672.00	\$9,576.11		\$38,366
406-43000-381	PUBLIC WORKS	ELECTRIC UTILITIES	\$2,293.16	\$1,000.00	\$712.79	Lake Gifillan Maintenance	\$1,000
601-41000-420	DEPRECIATION	DEPRECIATION	\$15,363.00	\$0.00			
601-49400-127	WATER	DEFERRED COMP	\$0.00	\$0.00		Water & Sewer	
601-49400-210	WATER	OPERATING SUPPLIES	\$0.00	\$0.00		In Separate Budget	
601-49400-255	WATER	WATER METERS	\$2,014.29	\$0.00	\$14,552.50		
601-49400-330	WATER	SEWER & WATER MISC	\$17,265.67	\$0.00	\$2,535.61		
601-49400-381	WATER	ELECTRIC UTILITIES	\$702.38	\$0.00	\$440.09		
601-49400-382	WATER	WATER - SHOREVIEW	\$142,723.20	\$0.00	\$108,552.03		
601-49400-383	WATER	WATER - WBT	\$133,470.00	\$0.00	\$84,531.00		
602-41000-420	DEPRECIATION	DEPRECIATION	\$66,210.00	\$0.00	\$0.00		
602-49450-313	SEWER	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00		
602-49450-381	SEWER	ELECTRIC UTILITIES	\$3,300.67	\$0.00	\$2,633.60		
602-49450-385	SEWER	SEWER	\$64,074.38	\$0.00	\$73,335.35		
602-49450-400	SEWER	REPAIRS AND MAINTENANCE	\$51,208.20	\$0.00	\$88,260.70		
602-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$2,550.00	\$0.00	\$41,884.47		
602-49450-455	SEWER	SAC FEES	\$72,007.50	\$0.00	\$56,632.85		

\$3,073,026.17 \$2,409,228.00

\$2,537,071.00

PROPOSED 2020 REVENUES

Act Code	Department	SOURCE Descr	2018 Final	2019 Budget	12/12/2019	UnderLine	2020 Budget
101-31010	COUNCIL	GENERAL PROPERTY TAXES	\$1,550,911.19	\$1,692,700.00	\$1,463,781.40		\$1,860,000
101-31810	COUNCIL	CABLE T.V. FEES	\$88,536.38	\$95,000.00	\$65,761.29		\$65,000
101-32110	COUNCIL	ALCOHOLIC BEV LICENSE	\$4,800.00	\$6,150.00	\$6,150.00		\$6,150
101-32111	COUNCIL	TOBACCO LICENSE					
101-32112	COUNCIL	MESSAGE THERAPY LICENSE			\$15.00		
101-32160	COUNCIL	CONTRACTOR LICENSES	\$13,072.00	\$8,500.00	\$8,826.00		\$8,000
101-32210	COUNCIL	BUILDING PERMIT	\$368,159.63	\$215,000.00	\$351,277.39		\$145,000
101-32230	COUNCIL	HEAT/PLUMB PERMIT	\$48,563.24	\$33,000.00	\$40,278.09		\$22,000
101-32240	COUNCIL	ANIMAL LICENSE	\$1,980.00	\$1,500.00	\$1,605.00		\$1,500
101-32260	COUNCIL	STATE SURCHARGE	\$12,741.44	\$10,500.00	\$12,546.26		\$7,000
101-32261	COUNCIL	ISTS PERMIT	\$3,993.00	\$4,000.00	\$5,545.00		\$4,000
101-32262	COUNCIL	RENTAL LICENSE FEE	\$1,150.00	\$1,000.00	\$1,000.00		\$1,000
101-32263	COUNCIL	SHORELAND/FORESTRY PERMIT	\$400.00	\$500.00	\$800.00		\$500
101-32264	COUNCIL	ISTS PUMPING RECORDS	\$10,214.00	\$7,000.00	\$11,714.00		\$5,000
101-33429	COUNCIL	PERA RATE INCREASE AID	\$308.00	\$308.00	\$154.00		\$308
101-33440	COUNCIL	SCORE GRANT	\$12,079.00	\$14,695.00	\$14,695.00		\$12,000
101-34103	COUNCIL	VARIANCE, PUD, PLAT FEES, CUP	\$1,800.00	\$2,400.00	\$4,500.00		\$2,400
101-34120	COUNCIL	CERTIFICATE OF OCCUPANCY FEE	\$775.00	\$500.00	\$650.00		\$500
101-34403	COUNCIL	RECYCLING FEES	\$846.66	\$0.00	\$634.37		\$0
101-35100	COUNCIL	FINES AND FORFEITS	\$6,536.21	\$2,500.00	\$5,193.63		\$2,500
101-35104	COUNCIL	LATE FEES/NSF FEES	\$1,325.00	\$350.00	\$1,200.00		\$500
101-36100	COUNCIL	SPECIAL ASSESSMENTS	\$180,775.16	\$225,000.00	\$115,788.70	Recycling Assessment	\$275,000
101-36101	COUNCIL	SPECIAL ASSESSMENTS - PMC	\$2,067.36	\$2,067.36	\$1,722.80	Peace Methodist Church	\$2,067
101-36200	COUNCIL	MISCELLANEOUS REVENUES	\$886.28	\$2,000.00	\$19,624.46	Conduit Bond & Misc	\$2,000
101-36210	COUNCIL	INTEREST EARNINGS	\$18,301.18	\$7,500.00	\$32,752.51		\$20,000
101-36220	COUNCIL	RENTS	\$50,649.59	\$58,000.00	\$53,203.09	NOHOA Rent	\$60,000
101-36222	COUNCIL	COMMUNITY FUNCTIONS	\$1,400.00	\$1,000.00	\$1,820.00	Community Mtg Room	\$1,000
101-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$15,720.69	\$1,300.00	\$7,069.87	LMC & Other Rebates	\$5,000
306-36100	COUNCIL	SPECIAL ASSESSMENTS	\$52,263.56	\$47,691	\$35,534.60	LGWA Bond Assessments	\$28,500
306-36210	COUNCIL	INTEREST EARNINGS	\$0.00	\$0.00	\$0.00		
400-33418	COUNCIL	MNDOT STATE AID STREETS	\$23,483.00	\$23,483	\$0.00		\$0
400-36210	COUNCIL	INTEREST EARNINGS	\$266.25	\$0.00	\$0.00	Special Project Interest	
400-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$0.00	\$0.00	\$0.00		
400-39200	COUNCIL	TRANSFER IN	\$0.00	\$0.00	\$0.00		
401-36210	COUNCIL	INTEREST EARNINGS	\$1,622.17	\$0.00	\$529.84		
401-39200	COUNCIL	TRANSFER IN	\$0.00	\$0.00	\$50,000.00		

402-36210	COUNCIL	INTEREST EARNINGS	\$646.66	\$0.00	\$0.00		
406-36100	COUNCIL	SPECIAL ASSESSMENTS	\$258.39	\$0.00	\$122.96		
406-36200	COUNCIL	MISCELLANEOUS REVENUES	\$458.53	\$1,000.00	\$1,711.84	LGWA Maint Assessments	\$1,500
406-36210	COUNCIL	INTEREST EARNINGS	\$0.00	\$0.00	\$0.00		
601-36200	COUNCIL	MISCELLANEOUS REVENUES	\$1,176.00	\$0.00	\$0.00		
601-36210	COUNCIL	INTEREST EARNINGS	\$5,271.69	\$0.00	\$0.00		
601-37100	WATER	WATER USAGE	\$126,241.58	\$0.00	\$85,723.94		
601-37150	WATER	WATER HOOK-UP - WBT	\$115,674.00	\$0.00	\$84,531.00		
601-37151	WATER	WATER HOOK-UP - CLP	\$7,580.00		\$7,580.00		
601-37155	WATER	WATER METER	\$1,300.00		\$1,300.00		
601-37180	WATER	MAINTENANCE/ESCROW FEE	\$28,013.04		\$18,024.96		
601-37500	WATER	CAPITAL CONTRIBUTION	\$0.00	\$0.00	\$0.00		
601-39200	WATER	TRANSFER IN	\$0.00	\$0.00	\$0.00		
602-36200	WATER	MISCELLANEOUS REVENUES	\$0.00	\$0.00	\$0.00		
602-36210	WATER	INTEREST EARNINGS	\$2,309.17	\$0.00	\$0.00		
602-37170	WATER	WBT WATER SYSTEM MAINTENA	\$31,319.36	\$0.00	\$0.00		
602-37180	WATER	MAINTENANCE/ESCROW FEE	\$7,297.55		\$7,521.13		
602-37200	SEWER	SEWER USAGE	\$62,978.80	\$0.00	\$77,836.22		
602-37250	SEWER	SEWER HOOK-UP	\$72,065.00	\$0.00	\$59,640.00		
602-37500	SEWER	CAPITAL CONTRIBUTION	\$11,424.14	\$0.00	\$0.00		
			\$2,949,639.90	\$2,464,644.36			\$2,538,425.36
						Proposed Budget Surplus	\$1,354.36