

The Council Meeting was called to order at 7:00 p.m. by Councilmember Mayor Mike Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Mayor Mike Egelston, Councilmembers Marty Long, Gregg Nelson, Rick Kingston, and Katy Ross; City Administrator Mike Robertson, City Attorney David Magnuson, Deputy Mike Burrell, Recording Secretary Gretchen Needham, and Videographer Maureen Anderson.

Pledge of Allegiance

Mayor Egelston led the Pledge of Allegiance.

Truth in Taxation Public Hearing

Administrator Robertson reviewed the proposed 2018 budget and tax levy.

Mayor Egelston opened the public hearing at 7:05 p.m.

Bob Michels, of Michels Homes, asked what the revenue forecast in the 2018 budget was for building permits. Robertson reviewed the forecast and explained that inspection expenses typically balance out any revenue from permit fees.

With no other comments, Councilmember Long, seconded by Councilmember Kingston moved to close the Truth-in-Taxation public hearing at 7:12 p.m. Motion approved unanimously.

Approval of Agenda

Councilmember Ross moved to approve the Agenda. The motion was seconded by Councilmember Nelson and passed unanimously.

Citizen Comments

Bob Michels, of Michels Homes, questioned the denial of his son, Andy Michels' proposed variance at the November 30 Planning Commission meeting. He said his attorney said that the basis of the denial is improper. Mayor Egelston stated that the Council will discuss this issue in the near future and this will be an agenda item at the next Planning Commission meeting.

Consent Agenda

1. Minutes of the Regular Council Meeting of November 9, 2017 for approval
2. Minutes of the Natural Resource Commission meeting of November 16, 2017 for approval
3. Minutes of the Planning Commission Meeting of November 30, 2017 for approval
4. Minutes of the Council Workshop Meeting of November 27, 2017 for approval
5. Approval of Liquor Licenses: North Oaks Golf Club, Panino's, North Oaks Hospitality/Tria Restaurant & Bar, Winestreet Spirits, Suishin Restaurant, Inc., Taste of Scandinavia
6. Approval of a Tobacco License: Walgreens
7. Appoint Shoreview Press and St. Paul Pioneer Press as 2018 Official Newspapers
8. Approval of Abdo, Eick & Meyers as the 2018 City Auditor
9. Approval of 2018 Municipal Calendar
10. Licenses for Approval: Mechanical: Major Mechanical Inc.; McQuillan Brothers; Metro

Heating & Cooling; Select Mechanical Services; Sedgwick Heating & Air Conditioning; Hearth & Home Tech.

11. Arborists for Approval: A Cut Above Tree Service; Alex's Lawn and Turf; Birch Tree Care; Budget Tree Service Inc.; Langer's Tree Service LLC; Moga Tree Service LLC; Northern Arborists; Precision Landscape & Tree, Inc.
Approval of Claims: # 012502-012536

Councilmember Ross moved to approve the consent agenda, with a second from Councilmember Nelson. Motion carried unanimously.

Petitions, Requests, & Communication

1. Deputy Mike Burrell's Report
 - There was a theft of prescription medication from a home on Pheasant Lane, which was investigated and found to be perpetrated by a house cleaner.
 - A FedEx driver backed his van into a resident's vehicle and drove off; Officer Burrell is working toward a resolution.
 - This is the season for package thefts from mailboxes and doorsteps. Officer Burrell reminds residents to be watchful and bring packages and mail inside their homes as soon as they can.
 - There is an ongoing investigation of a financial exploitation of an elderly resident.
 - Deer are very active at dawn and dusk; residents should drive carefully.
2. Annual Forestry Report by City Forrester Mark Rehder
 - Approximately 80% of their time is spent dealing with shade tree diseases; 10% is homeowner calls; 5% Shoreland Ordinance related issues, and 5% miscellaneous such as brush pickup.
 - Oak Wilt numbers are down and Emerald Ash Borer (EAB) continues to not be found in North Oaks.
 - They have been working with Councilmember Long and Administrator Robertson on putting a Clearview Plan together.
3. Public Hearing—MS4 Surface Management Plan
Administrator Robertson said that the City Engineer was unable to attend and asked that the City take comments. He will be at the January meeting to address any comments or concerns.

Councilmember Ross made a motion to open the public hearing to discuss the MS4 Surface Management Plan at 7:44 p.m., seconded by Councilmember Nelson. Motion carried unanimously.

Hearing no comments, Councilmember Nelson made a motion to adjourn the public hearing at 7:45 p.m., seconded by Councilmember Kingston. Motion carried unanimously.

Unfinished Business

1. Resolution 1335 Approving 2018 Tax Levy
Councilmember Ross made a motion to approve Resolution 1335 setting the 2018 Tax Levy, with a second from Councilmember Nelson. The motion was approved unanimously.

2. Approval of 2018 General Budget

Councilmember Kingston made a motion to approve the General Budget, with a second from Councilmember Nelson. The motion was approved unanimously.

New Business

1. Resolution 1336 Approving 2018 Fee Schedule

Administrator Robertson reviewed the changes to City fees, noting that most fees had not been changed for years.

Councilmember Nelson made a motion to approve the fee schedule, with a second from Councilmember Ross. The motion was approved unanimously.

Councilmember Reports

● **Councilmember Katy Ross**

- Walgreens can be used a pick-up location for FedEx packages. Residents can go online to FedEx.com and choose a Walgreens location to which their FedEx packages will be delivered; once the packages are received, Walgreens will notify the resident by email that their packages are ready for pickup.

● **Councilmember Marty Long**

- Vadnais Lake Area Water Management Organization (VLAWMO) will oxygenate Charley Lake in 2019.
- The DNR will have some grant money for forestry work in North Oaks in 2018.

● **Councilmember Rick Kingston**

- The Tick Task Force (TTF) is working to rectify some number discrepancies in their latest survey.
- TTF is putting together a survey to send out in spring of 2018.

● **Councilmember Gregg Nelson**

- The Cable Commission is advertising for a new executive director.

● **Mayor Mike Egelston**

- The Mayor asked that the City Budget, Fee Schedule and Forestry Report be placed on the City web site.

City Attorney Report

1. City Attorney Dave Magnuson

- He noted that the City's Variance Ordinance is in compliance with State law and that he would send a memo to the Council about that.
- Mayor Egelston asked Attorney Magnuson to send a letter to Pioneer Press to have their carriers stop trespassing and dropping flyers.

City Administrator Report

1. Report of Emergency Septic Variance 17-07 at 7 Wishbone Lane
 - o The septic system at 7 Wishbone was surfacing and was deemed an imminent health risk. Thus the variance for a new septic system installation did not need Planning Commission approval. The new system design was approved by the City's Sanitary Inspector, Brian Humpal, and was installed two weeks ago.

Miscellaneous

Next Natural Resource Commission Meeting is Thursday, December 21, 2017 at 7:00 pm

Next Planning Commission Meeting is Wednesday, January 10, 2018 at 7:00 pm

Next Council Meeting is Thursday, January 11, 2018 at 7:00 pm

Next Tick Task Force Meeting is Tuesday, January 16, 2018 at 7:00 pm

Adjournment

On motion duly made by Councilmember Long, seconded by Councilmember Ross and carried unanimously, the meeting was adjourned at 8:11 p.m.

Attest:

Respectfully Submitted

Mike Robertson
City Administrator

Gretchen Needham
Recording Secretary