

The Council Meeting was called to order at 7:00 by Mayor Michael Egelston at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Councilmembers Marty Long, Gregg Nelson, Rick Kingston, Katy Ross. City Administrator Michael Robertson, City Attorney David Magnuson, Recording Secretary Kathy Laur and Videographer Maureen Anderson were present.

Pledge of Allegiance

Approval of Agenda

Councilmember Nelson moved to approve the Agenda. The motion was seconded by Councilmember Ross and passed unanimously.

Citizen Comments

1. Ramsey County Sheriff Matt Bostrum
Sheriff Bostrum reviewed several initiatives such as Coffee with a Cop; a program where residents can come and meet with police officers, ask them questions and voice concerns. There have been two other meetings of Coffee with a Cop at area coffee shops that have been well attended.
Sheriff Bostrum also met with parents and students at Mounds View High School regarding drug usage in our schools and around the state. Experts in the field were on hand to speak on the subject as well as a former student that is a recovering drug user. Bostrum encourages people to drop off their unused prescription medicines at the Ramsey County Sheriff's office as they are often stolen by drug abusers. Prescription drugs are primarily taken by friends and family not people breaking into homes. So far this year 6000 pounds of prescription medications have been dropped off at the Sheriff's Office.
2. Dick Leonard announced he will be the new editor of the North Oaks News beginning January 1, 2016. He's looking to the community to get insight into what the resident's want and don't want in their community paper. Residents are encouraged to write about their students, submit engagement and wedding announcements and send pictures in and around North Oaks.

Consent Agenda

1. Minutes of the Regular Council Meeting of October 8, 2015 for approval
2. Minutes of the Natural Resource Commission of October 15, 2015 for approval
3. Resolution 1306 requesting 2016 SCORE Grant Funs
4. Pay Request #2, Hodgson Road Sidewalk Improvement-\$103,709.72
5. Licenses for Approval:
Mechanical Contractors Plumbing & Heating: Aerotek Heating, AC & Duct Cleaning Services LLC; D.J.'s Heating and A/C; Freedom Heating and A/C; High Road Heating & Cooling, Co; March Heating and A/C; Reibel Heating & Air
Arborists
Sewer/Water Installation:
6. Claims for Approval: Check numbers 011580 - 011621

Councilmember Long made the motion to approve the Consent Agenda with a second from Councilmember Nelson. The motion carried unanimously.

Petitions, Requests, & Communication

1. Councilmember Ross reported that stop signs have been installed at Evergreen and Larkspur Lanes and Willow Road. A No Thru Traffic sign is installed on Willow Road. The speed monitor had been on Evergreen for a while and the City is awaiting feedback from the monitor. Staff will contact the sheriff for additional patrol in these areas and hopefully the word will get out that people need to obey the traffic signs. The neighbors on these streets are thankful to the City for taking action on this traffic issue.
2. Mayor Egelston said that a public hearing was required for the proposed CenturyLink Cable TV Franchise Request. Mike Bradley, who represents the North Suburban Cable Commission, addressed the City Council. He stated that the City will have the ability to have a competitive cable service with Comcast. North Oaks has had one cable franchise in the city for 30 years and this would give homeowners an opportunity to have a choice in the cable service. There is a 5-year franchise term with the City. Century Link must serve at least 15% of the city within two years. Councilmember Nelson, representative on the Cable Commission, stated that the Commission recommended approval of the franchise request.

Councilmember Kingston moved to open the public hearing at 7:48 p.m.

Seconded by Councilmember Ross and carried unanimously.

Patrick Hagerty spoke on behalf of Century Link. He stated that after a 30-year monopoly by Comcast, they are very happy to be able to bring Century Link to our community. Century Link will offer the same services as Comcast does.

Hearing no further comments, a motion was made by Councilmember Long to close the public hearing at 7:50 p.m. Seconded by Councilmember Ross and carried unanimously.

Councilmember Kingston moved to adopt Resolution 1307, a resolution approving Findings of Fact relative to the Century Link Franchise and adopting Ordinance 114 approving a Cable TV Franchise with CenturyLink.

Councilmember Ross seconded and the motion carried unanimously.

Unfinished Business

1. Approve 2016-2018 Sheriff's Contract
Administrator Robertson said the sheriff's contract is basically the same agreement as last time with the exception that the cost has gone up 1.5%.
Councilmember Nelson moved to approve the sheriff's contract, seconded by Councilmember Kingston. The motion carried unanimously.
2. City Logo
A new city logo has been discussed since the beginning of the year. The logo chosen was designed for free by a North Oaks resident with a graphic design background.

Councilmember Nelson moved to approve the new City Logo, seconded by Councilmember Ross. The motion carried unanimously.

3. Recycling Lease

Administrator Robertson reviewed NOHOA's request for a rent increase for the space the City currently leases in the Mel's Services building.

A motion was made by Councilmember Nelson to approve for discussion with NOHOA a \$7.50 per square foot rental rate. Councilmember Ross seconded and the motion passed unanimously.

4. City Website

Administrator Robertson noted that the current City website is 13 years old, difficult to use and fails to accomplish the goals the city desires. Administrative Assistant Kathy Laur reviewed the options she had researched. The new site will be more user friendly for resident's and staff and will be viewable on smart phones and tablets.

Councilmember Nelson moved to approve the Premium Solution Plus that GovOffice provides. The motion was seconded by Councilmember Kingston and passed unanimously.

New Business

1. USDA Deer Management Agreement

Administrator Robertson said that the USDA is a federal agency licensed to administer deer management programs in cities. The proposed contract is at a per deer rate comparable to the per deer rate for trapping. They have their own liability insurance and are on the DNR list of approved contractors. Shooting will start in late December depending on snow conditions and take place in the farm area, not resident's backyards. Traps will be set out in January, 2016.

Brooke Moore, Chair of the Tick Borne Illness Task Force spoke to City Council. She stated that according to statistics, a density of fewer than 10 deer per square mile is necessary to keep the risk of tick borne illnesses down. Currently according to statistical data North Oaks has 31 deer per square mile. The Task Force supports a more aggressive approach to deer management. 150 deer need to be removed to reduce density to fewer than 10 per square mile. The committee is working with a University of Minnesota graduate student to formally evaluate tick borne illnesses in our community. They would like monthly reports on deer management and would recommend more than one aerial count be taken.

Councilmember Nelson moved to approve the cooperative service agreement between the City of North Oaks and the US Department of Agriculture, Animal and Plant Health Inspection Service-Wildlife Services. The motion was seconded by Councilmember Kingston and carried unanimously.

Councilmember Reports

Councilmember Katy Ross – There was no Planning Commission meeting in October. The housing committee has found there have been five foreclosures in the last two years. Three have been sold. Foreclosures are not an issue in the City.

Councilmember Marty Long

1. Deer Management is under control.
2. With the retirement of CSO Bob Parrott approaching in February the hiring of a new CSO is currently being discussed. A new job description for the position is also being drafted. We are one of the few cities with a CSO.
3. The City is talking with North Oaks Company about taking over the sewer and water lines they own.
4. VLAWMO is doing a good job getting grants to improve the shoreline.

Councilmember Rick Kingston – Roadside clearance is an issue and this will be discussed later in the meeting. Dale Heiden and Mark Stankey are compiling a list of heritage homes and architecture for the NOHAPP committee.

Councilmember Gregg Nelson – The Cable Commission had an off-camera meeting with regard to its budget. There are some new members on this committee and there was some push back from them on the increase to city contributions. It was determined that there would be no increases this year.

Mayor Michael Egelston – With the possible takeover of utilities we need to be aware of the infrastructure starting to age and we need to build up reserves to take care of this issue. NOHOA President Bill McNee has asked the city to give to NOHOA the responsibility for road striping and traffic signs. He feels that those two issues are public safety issues and that under state law the City cannot give that responsibility to NOHOA.

Administrative Report

1. Building Official Agreement

Administrator Robertson said that Building Official Greg Schmit will be retiring as the City's building inspector January 1, 2016. Kevin White has been a sub-contractor for Greg for 11 years and has been doing most of the field inspections. He has been working as a building inspector since 1996. The agreement proposes that as of January 1, 2016 Kevin would become the new Building Official for North Oaks. Greg Schmit would stay on for a year to help with the transition and to help with revising the Zoning Ordinance.

Councilmember Nelson moved to approve a contract with Kevin White, Northstar Inspection Services, to be the North Oaks Building Official effective 1/01/16. Seconded by Councilmember Ross and carried unanimously.

2. Roadside Clearance

Councilmember Kingston said that while homeowners are responsible for clearing the roadside and not everyone is doing the job. The NOHAPP c Committee recommends that the city should do roadside clearance. Administrator Robertson said that twice a year the City pays Mel's Services to cut the roadside. Each additional time the City

wanted it cut would cost \$2,000-\$2,500. Mayor asked the City Attorney to look at the issue and to have a map of the road's Mel's cuts provided at the next Council meeting.

3. Gate House

Mayor Egelston said this has been a topic of discussion for a very long time. NOHOA has tried in the past to do something with the gatehouse and hasn't been successful. He suggested that the City get an appraisal of the building and have a Phase I environmental review done to determine if there is any asbestos in the building.

Councilmember Long moved to hire an appraisal and a Phase I environmental review for the Gate house. Seconded by Councilmember Kingston and carried unanimously.

4. City Staff Salaries

Councilmember Ross moved to approve the approximate 3% rise as specifically detailed in the City Administrator's report for city staff. Seconded by Councilmember Kingston and the motion carried unanimously.

Councilmember Ross moved to set a minimum cost when staff takes minutes at an evening meeting. Seconded by Councilmember Nelson and the motion carried unanimously.

City Attorney Reports

City Attorney Magnuson will get a memo to Administrator Robertson on roadside mowing.

Miscellaneous

Next Natural Resource Commission Meeting will take place on November 19, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Planning Commission Meeting will take place on December 2, 2015 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council Meeting will take place on November 30, 2015 @ 7:30 pm in the Community Meeting Room

Adjournment

On motion duly made by Councilmember Nelson, seconded by Councilmember Ross and carried unanimously, the meeting was adjourned at 9:10 pm.

Attest:

Respectfully Submitted

Mayor Michael Egelston

Kathy Laur
Recording Secretary