

The Planning Commission Meeting was called to order by Chair Katy Ross at 7:06 p.m. at the Community Meeting Room, 100 Village Center Drive Suite 150, City of North Oaks. Also present were Commissioners Dick Hara, Nancy Reid, Bob Turkington, Kara Ries and Paul Lesieur. Planning Commissioner Joyce Yoshimura-Rank was absent. City Planner Ben Gozola and City Planner Jim Robinson, Administrative Assistant Mary Belden and Videographer Maureen Anderson were also present. City Administrator Mike Robertson was absent.

### **Approval of Agenda**

**Commissioner Reid moved to approve the Agenda. The motion was seconded by Commissioner Ries and passed unanimously.**

### **Approval of Minutes**

**Commissioner Reid moved to approve the Minutes from the August 25, 2016 Planning Commission Meeting. The motion was seconded by Commissioner Ries and passed unanimously.**

### **New Business**

#### **Comprehensive Plan Update**

North Oaks resident Brad Sauer said that he was representing the 22 homeowners of Wilkinson Lake. Wilkinson Lake homeowners Kathleen Currie, John Clayton and Helen Peltier were also present. Mr. Sauer presented a petition to the Planning Commission regarding the 5 acre parcel of land known as East Wilkinson to provide input to the Planning Commission as they plan to update the City's Comprehensive Plan. Mr. Sauer stated that the 2008 Comprehensive Plan states that East Wilkinson is a neighborhood park and organized sports are not recommended for that land. This is what their petition is about. The reason the homeowners are concerned is that several members of the NOHOA Board are interested in placing soccer fields or athletic fields on that land. Commissioner Lesieur asked if this petition was in response to a recent town meeting in which the NOHOA Parks & Recreation Committee suggested more soccer fields. Mr. Sauer responded that they have been discussing this issue for more than a year with NOHOA. Chair Ross stated that the next step is for the petition to go to the City Council meeting on October 13, 2016. She also stated that the City Attorney is looking into the potential conflict of interest between NOHOA and the City with regard to this issue and that the City Attorney will be present at the City Council meeting.

Planner Robinson presented Chapter 2, the Land Use section of the Comprehensive Plan. Chair Ross asked about trails that need to be completed specifically in Charley Lake Preserve. She asked about the 1994 Recreation Survey, wondering if that was the last time a survey was taken. Planner Gozola confirmed that it was but that it was something they could look into if that is the direction Council wants to go. Commissioner Ries stated there have been a lot of developments in North Oaks since 1994. Commissioner Lesieur asked how you differentiate between sports fields and ball fields. There was discussion that both terms are used in the Comprehensive Plan and Planner Gozola suggested consistency in the language going forward. Commissioner Reid asked a question about the East Oaks PUD. Commissioner Turkington asked if the City is under mandate from the Met Council to develop this land within a certain timeline and Gozola responded no.

**November-December Meeting Date**

There was some discussion among commissioners on when to meet in November-December. The discussion will be continued at the October meeting.

**City Update**

1. West Rec CUP. Chair Ross reported that there will be a public hearing at the October meeting to considering adjusting the lighting on the hockey rinks.
2. Recycling. Chair Ross is working on the grant request to have Ramsey County provide the recycling carts to the City. There will be a meeting with Eureka on November 16 to answer questions about recycling.
3. Rental Ordinance. Chair Ross reported that the list of potential rental properties is now down to 16 however she believes there are more. She expressed her concern that there are homesteaded properties in North Oaks that are being used as rental property. The City Attorney says the City must contact the homeowner and get a rental permit from them. Chair Ross believes this is important and that the City takes care of these homes that they know about. Commissioner Ries stated it is critical for cities to have rental ordinances because it gives the homeowner more rights with their rental properties. Commissioner Ries and Chair Ross would also like some follow up from Administrator Robertson at the next Planning Commission meeting with regard to those homesteads that he is aware are being used as rental property. Chair Ross also reported that the property on Hodgson Road has received a Notice of Nuisance Abatement from the City Attorney.

**Next Meeting**

The next Planning Commission Meeting is Thursday, October 27, 2016, at 7 p.m. at the Community Meeting Room, 100 Village Center Drive.

**Adjournment**

**On motion made by Commissioner Reid, seconded by Commissioner Ries and carried unanimously, the meeting was adjourned at 8:08 p.m.**

Attest:

Respectfully submitted,

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Chair Katy Ross

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Mary Belden  
Recording Secretary