

MINUTES OF THE REGULAR COUNCIL MEETING

June 13, 2013

The Council Meeting was called to order at 7:00 by Mayor John Schaaf at the Community Meeting Room, 100 Village Center Drive, Suite 150, City of North Oaks, Minnesota. Present were Council Members Bruce Ackerman, Mike Egelston, Marty Long, Gregg Nelson and Mayor John Schaaf. Also present were City Administrator Melinda Coleman, City Attorney David Magnuson, Recording Secretary Maureen Geier and Videographer Kevin Scattum.

Pledge of Allegiance

Mayor Schaaf stated that there would be one addition to the Agenda under the Staff Report for the Acceptance of the 2012 Deer Permit.

Approval of Agenda

Council Member Gregg Nelson moved to approve the Agenda. The motion was seconded by Council Member Bruce Ackerman and passed unanimously.

Citizen Comments

Kathy Laur, 3 Blue Spruce, Editor of the North Oak News

Kathy had two items to ask the Council. One, she wanted to know if any plans were now made to put in a stop sign at the location of the accident that happened within North Oaks. Mayor Schaaf stated that this item would be discussed later in the meeting.

The second item was in regards to the Walk on the Wild Side organized by Council Member Marty Long. She stated that she thinks these walks are a wonderful experience for those who can make it. She would like to get reports on what takes place regarding these walks so she can include the information in the North Oaks News. By doing this, she hopes that more people get involved.

Consent Agenda

1. Minutes of the Regular Council Meeting of May 9, 2013 for approval
2. Minutes of the Planning Commission Meeting of May 30, 2013 for approval
3. Minutes of the Natural Resource Commission Meeting of May 7, 2013 for approval
4. Licenses for Approval:
 - Mechanical Contractors:** Heating and Cooling Two, Inc.; Marsh Heating and Air Conditioning; Neil Heating and Air Conditioning, Inc.
 - Arborists:** Bio Tree, Inc.
 - General Contractors:** Prestige Pools
 - Sewer/Water Installation:**
5. Claims for Approval: Check numbers 10521-10556
6. Variance 13-03, 11 Woodhill Lane, Septic System

Petitions, Requests, & Communications

Council Member Ackerman asked if the minutes for meetings could be delivered to the Council Members sooner so that he could review them. City Administrator Melinda Coleman stated that she would continue to work on this issue, but that with the limited hours of the recording secretary they sometimes are delayed.

1. Nathan Torunsky- 17 Lake Court, Eagle Scout Recognition Proclamation

It was the Mayor's honor to present a Proclamation of Appreciation to Eagle Scout, Nathan Torunsky. The Mayor congratulated Nathan and read the Proclamation which acknowledged the work Nathan has done for the community. By contributing to the natural environment by building an Osprey tower on the Eastern shore of Lake Gilfillan, Nathan received the rank of Eagle.

Nathan came to the podium and expressed his thanks to the City of North Oaks and NOHOA staffs for their help. He also thanked the City Forester Mark Rehder, the residents that assisted him, Donovan Construction, and the Audubon Society.

Mayor Schaaf also acknowledged Harold Tornusky for the time he also spent supporting his son in this effort.

2. AEM 2012 City of North Oaks Audit Report

City Administrator Coleman introduced Mathew Voss from Abdo, Eick, & Meyers to give the 2012 Audit Report. Ms. Coleman stated that a major improvement was made in the monthly financial statements due to the cooperation of City Clerk Stephanie Marty and Mathew working together. The new reports showing fund balances and expenses in the City are clearer. Ms. Coleman thanked Matt for streamlining the financial process which is a big help to the community.

Mr. Voss came to the podium to go over the Management Letter that gives the audit summary for 2012. It is his firm's responsibility to give an opinion on all financial statements that all information is fairly presented and uses generally accepted accounting principles. It is an unqualified opinion similar to what has been done previously and is considered a clean opinion which is what he was hired to give. The company also looks at internal controls and if anything is seen, they do a report on this. At this time, they had three items to discuss.

The first item consistent with past reports regards segregation of duties. Four general categories are looked at including authorization, custody, record keeping and reconciliation. Ideally, one person would not have a hand in all four areas. However, 80-85% of their clients having under 5,000 population do accounting in a similar manner. Mr. Voss reported that North Oaks does follow their recommendations to try to reduce the risk by having a second pair of eyes look at the bank statements, review invoices before payment and City Council meetings, review quarterly billing registers, for water and sewer and provide continued education for staff. Education is an important piece as accounting standards change continuously. In addition, Mr. Voss recommends that the Council continue to review the monthly budget vs. actual report and the check sequencing. When looking at costs vs. benefits, he believes there still are some opportunities to further reduce any risk.

The second item concerns the preparation of financial statements. Again, the opinion is much the same as in the past. His company prepares most of the audit financial statements for their clients in addition to giving an opinion. He stated the Staff does a quality job as well as the Council members to assure that the financial report is accurate. No errors were found in comparing the draft to the final financial statement.

And third, one audit adjustment relating to transfers of cash between the City's funds was needed. It was previously approved by the City Council to build reserves for future purchases. The transfer had not yet been made in the books. This is required to be reported. The Staff has reviewed this adjustment and has made corrections for 2012 as well as 2013. In addition, they check for compliance of the statutes for items such as bidding, debt, and cash investments, and no incidents of non-compliance were found.

The highlights of the report show that only one correction was needed (item #3 above). Minor adjustments were needed for the Certification of the Lake Gilfillan Special Assessment. It was noted that required steps between the City and Ramsey County to get the assessment certified were delayed but action was taken to get this done so that the City will get the 2013 tax collections as planned.

A summary of the financial results was given next. The General Fund increased \$160,000 with an ending balance of 1.36 million. The City does have a formal fund balance policy which requires \$60,000 to \$70,000 be set aside. The City is on target. The main source of funding for the City is property taxes. The first half does not

come until sometime in June, so Mr. Voss stated that it is a good idea to keep a fund balance set aside. Expenditures not expected can occur at any time.

The Budget for 2013 is 1.9 million and shows an increase in the fund balance of between 67.5 to 70.5%. Total revenues were \$380,000 more than budgeted with total expenses \$220,000 more than revenues. Permits were \$196,000 more than anticipated with additional expenditures for services as well. The line item for inspections showed a net increase in the equity fund balance of \$116,000 for the year.

The second item affecting revenue and expenses concerned the water and sewer utilities line item. There was \$163,000 more in expenditures offset by \$159,000 in revenue which includes the water and sewer connection fees. Overall there was \$57,000 less than anticipated in expenditures for the year.

In looking back at the last three years, a significant number of taxation petitions were filed in 2011 and adjustments led to approximately \$60,000 not received by the City that was anticipated. In 2012 there were no tax adjustments. He again noted that there were transfers out in 2011 to separate project funds for added transparency.

Overall, spending amounted to 1.97 million in expenses or \$434 per residence. The average in this area is \$514 per capita. However, in North Oaks, the street maintenance is not done by the City. He suggests that the City continue to monitor its fund balance for upcoming capital expenses and continue with the trend to set aside monies.

Mr. Voss went on to summarize the other funds separate from the General Fund. The largest and most active was the Lake Gilfillan Fund which showed a \$406,000 deficit which was an increase from the 2011 audit. This is due to projects coming in and the short term bonding is recorded as a liability. Now that the bonds have been issued, it will appear as revenue in 2013. There was \$418,000 in assessments in 2012 and then many residents pre-paid which resulted in the initial finance cost going down.

The Fire Equipment Fund showed a decrease of \$53,000 as a result of the capital purchase of \$90,000 for the fire truck. Transfers were made from the General Fund and the Municipal Building Fund.

Mr. Voss went on to explain three ratios regarding cities of the same size. First, he looked at debts to assets. In 2009-10 the debt to assets ratio was 5% or less total liability. In 2011-12 liabilities went up with the Lake Gilfillan project to cover the project costs. The debt ratio is decreasing as some assessments have been prepaid. The debt ratio remains significantly less than other cities especially because street repairs are not part of the City's costs.

The second ratio looked at the taxes per capita. There was a \$25.00 increase from 2011 to 2012 which is significant less than other cities.

The third item is the current expenditures per capita. From 2009 to 2012 expenditures went up from \$342 to \$431. Due to an increase in inspections and permits, revenue went up which also resulted in additional expenditures. These expenditures were not all funded with taxes.

His final comment was that they would continue to work with the City to make sure all accounting standards are followed as they continue to change. He thanked the Council for the business and the helpful staff.

Council Member Ackerman asked how the City compares to other cities when taxes and NOHOA dues are considered. The amounts paid to NOHOA are not factored in. City Administrator Coleman stated that it is difficult to compare North Oaks to other cities as all cities have different funds. Ms. Coleman stated that she could look into including the portion of the dues that would be applicable to costs comparable to other cities and also stated that there are other ways to do comparisons. Mr. Voss stated that public safety costs (a large part of the City's budget) are less than what is seen in other cities. The Mayor suggested that when doing comparisons, the Finance Committee should be involved because it is difficult to do these comparisons since NOHOA dues include other items that other cities do not have.

Council Member Long asked about the changes in the accounting process for 2012. One involved the residual funds for the transfer of funds for the fire truck and the other concerned the certification of the Lake Gilfillan project.

Council Member Nelson had no questions for the auditor, but wanted to go on record that the City always had the money needed, but that the money needed to be entered in the correct fund.

Council Member Egelston stated that if NOHOA dues would be considered in comparisons, it would be good to ask for their assistance.

6/13/13 City Council Minutes

Council Member Egelston also stated that a resident approached him about the assessment for Lake Gilfillan and a concern that it was not included on the first half of the tax statement. Ms. Coleman explained that the resident should have received a second statement and recommended that Mr. Egelston ask the resident to call her in regards to this issue.

Mayor Schaaf reminded the Council that the NOHOA books are private and the property of the share holders and should not be part of the public domain. He also stated that he is concerned about the number of changes passed by the State legislature especially a cap on the levy. He would like the accountants to meet with the Council or Finance Committee to review any new legislation. He would like this update before the budget process is started in August. City Administrator Coleman stated she is aware of these changes and plans to monitor this situation.

Council Member Ackerman made the motion to approve the 2012 Audit and Management Report and Council Member Nelson seconded it. The motion carried **unanimously**.

Unfinished Business

None

New Business

1. Approval of Joint Powers Agreement with City of Shoreview for Water System Connection for the Charley Lake Development

Ms. Coleman explained that this agreement mimics a similar agreement the City has with Shoreview for the water services provided to the Village Center. One issue that is somewhat problematic is that the City of Shoreview will provide the water, but has no interest in maintaining the system. A separate agreement will hopefully be made with White Bear Township for maintenance. The Developer will pay a lump sum fee for connection. The use fees were outlined in the document. Shoreview is also requiring that each house use their metering system so they can connect to their computers. They will drive by to collect data and then send that data to the City who will in turn bill the residents. The City of Shoreview also wants the City to follow their codes and ordinances especially when water restrictions apply. The termination policy for this agreement allows the City to terminate the agreement with a 30 day notice. If Shoreview wishes to terminate they must have proof of good cause as outlined in the agreement.

Council Member Ackerman asked who would own the water lines. City Administrator Coleman explained that they would be owned by the Association unless the City wanted to own them at some point.

Council Member Ackerman also asked about a draft document that stated water could ~~also~~ not be used for ~~other~~ non-residential structures. ~~This was an older document and no longer applies.~~ Water would be provided for the homes in this development only. Council Member Egelston asked if irrigation was needed for a park system would it be possible. City Attorney stated that he could add that water would be available for residential and other authorized uses, but that it would have to be negotiated with Shoreview. Ms. Coleman stated that she doubted additional spaces would need to be watered and the Mayor agreed that the water issue is addressed in the agreement. He also stated that the City of Shoreview is providing water as a favor to North Oaks and so it would be important to not do anything that would stress their current system. Ms. Coleman does not think this is problematic, but she will discuss it with the developer, Dan Herbst.

Renee Michalow, 17 South Long Lake Trail, Vice President of NOHOA

Ms. Michalow came to the podium to state that it would be important that if water was needed for the tot lot, it would be supplied without having to bring water trucks in.

A motion by Council Member Long was made to approve the Joint Powers Agreement with the City of Shoreview with the agreement that additional discussion ~~about the water issues~~ would take place with the City of Shoreview and Dan Herbst. Council Member Nelson seconded the motion and it carried unanimously.

2. 13-02 Charley Lake Preserve/Pentom Land Company- Final Plat and PUD Zoning Approval

The Mayor explained that this would be an update only and that no action is required at this meeting because all documentation is not in at this time. Mr. Herbst has requested to table consideration at the present time. City Administrator Coleman gave an update on where the City is at in the approval process and the outstanding items left to be resolved. The report given by MFRA clearly outlines the outstanding items and focus areas.

One item that needs to be resolved is the application of taking the form of a Registered Land Survey. A plat is preferred by the Developer and the Council, but is not a typical plat. Required easements need to be added and the plan will continue to be monitored. It must be complete before Council approval and the hope is to have it done by the next Council meeting. A few engineering items will need to be completed and these will be done by MFRA. One includes the trail to the north that will be connected to the NOHOA trails if the development joins NOHOA. These items can be handled after final Council approval. A final agreement for maintenance of the water system is being finalized with White Bear Township and should be voted on in the next week. It is anticipated that the agreement will be approved.

City Attorney David Magnuson and City Administrator Coleman have seen three versions of the Development Agreement. More review will need to take place. The Declaration to create Common Community needs to be filed with the City. Also architectural standards need to be included in this document. The agreement looks strong but Ms. Coleman would like to review it further. Street signs, the private property sign, and all proofs of permits can be dealt with after final approval. Mr. Herbst wanted a continuance and would like to ask for a special meeting so that this could move forward. Ms. Coleman suggests that the next Council Meeting start an hour earlier to deal with his request. She also asked the Council to watch their emails as she will be sending out documents as they are completed.

Mr. Herbst put together a three page timeline of the process to make this development happen. He began meeting with the Sisters of the Good Shepherd to acquire the property in July, 2011 and the project was kicked off at a neighborhood meeting at Waverly Gardens in 2012. The application for the Planned Unit Development and Rezoning came a year ago, July 27, 2012. On September 10th, they presented their plans to the City Council. On February 12th of 2013 recommendation to send the plan on to the City Council was given by the Planning Commission and on March 6th, 2013 a special City Council meeting was held to approve the preliminary plat and plans... On April 26th the final plat application was submitted to the City and final review is now taking place. On May 30th the Planning Commission reviewed and forwarded the final plat. On June 4th the final draft of the Declaration of Covenants and Architectural controls were forwarded to the City. Now a continuance is requested with final approval by July 20th. The 60 day deadline requires the City Council to take action by July 20th, 2013.

Ben Gozola stated that the latest set of plans received is in good order.

Council Member Egelston asked about the July 20th date and Ms. Coleman explained that it is a statutory deadline and the Council must act or it will be deemed approved.

Council Member Ackerman agreed that the meeting should be postponed to July so that time can be spent looking at the documents. He questioned what the term “final draft” is referring to. The final draft from Pentom has been received, but is not the final draft of the City Council. Ninety five percent is complete with only a few details remaining. Provisions that need to be further reviewed are what type of architectural standards will be used and how to assure that they capitalize funds for the improvements of all the utilities. The Council will have the right to review the final document.

The Mayor stated that Pentom is eager to get started so that they can complete the demolition of the buildings yet this summer. Council Member Nelson asked if they have evaluated the condition of the building. Ms. Coleman stated that she believed they have and that they are aware of the asbestos that needs to be removed. Council Member Nelson also asked about the Natural Resource Commission and Forester walk that took place. A Forestry plan has been added to the document and Council Member Long stated it was a very thorough and beautiful plan. Mr. Herbst is very willing to comply with the forestry plan. Council Member Long stated that the NRC will be involved in the future in creating forestry plans for new developments.

A motion was made by Council Member Egelston to continue discussion of the Charley Lake Preserve/Pentom Land Development at the July 11th, 2013 meeting. The motion was seconded by Council Member Ackerman and passed unanimously.

Council Member Reports

1. Council Member Mike Egelston

NOHOA

Council Member Egelston was not able to attend this meeting.

2. Council Member Bruce Ackerman

NOHOA

Council Member Ackerman attended the NOHOA meeting as an alternate. He stated that a number of issues were addressed that are of interest to the City.

Joan Brainard gave an overview of the West Rec Center. Road work was discussed and the City engineer was of the opinion that alternatives that could be less expensive should be considered.

A second issue about speed limits and traffic signs was discussed. Dale Powers, Executive Director of NOHOA, stated that this is a City issue and it would be up to the City to establish speed limits. An update on road work was given. An extensive road program is taking place this year with seal coating being done on a number of roads including East and West Pleasant, Sparrow Lane, Eagle Ridge Road, Sunset Lane, East Oriole Lane, Ridge Road, and Nord Circle. The second entrance into Rapp Farm, Phase Four is now going in.

Mr. Powers discussed his concerns with the City. He stated that a report was filed with the City in regards to building permits. The concern is that building permits were given without ASC approval. He stated that the City superseded the ASC and allowed the resident to go directly to the City. He stated that perhaps the City should adopt a new ordinance that states all building permits must have ASC approval. He also stated that the City did not ~~enforce~~ deal with a drainage issues and ~~there was~~ a problem with a homeowner on Deep Lake Road. He believed that NOHOA should hire ~~their~~ its own engineer to do a report on drainage issues. He also questioned who is responsible for the channel from Deep Lake to Pleasant Lake as it now needs work. Historically the St. Paul Regional Water Authority has taken responsibility for this. City Administrator Coleman responded about the building permit issue. She stated that in both cases where a permit was issued without ASC approval, the homeowners were experiencing damage to their homes. One was for a leaking roof the other was for leaking windows and in both cases replacements of the roof and windows were of the same materials. She stated that the Building Official, Greg Schmit, does have the authority to grant these permits. Ms. Coleman's main concern is that sweeping comments are being made without having all the facts. In regards to drainage issues, she stated that the City does have a Storm Water Protection Plan, but does not have easements and does not own roads. With any new construction, the City works with MFRA and Building Inspector Greg Schmit to make sure drainage issues are taken care of. The City does do the permits requested by VLAWMO and MPCA and has made MFRA available to NOHOA for consulting purposes. If there are issues with the roads, NOHOA has financial responsibility and if it is private property, the homeowner has the responsibility. NOHOA has the responsibility to pay for the civil engineering costs which has been the past practice.

Council Member Ackerman asked if it is a Staff practice to ask if ASC approval has been obtained and Ms. Coleman explained that it is a standard procedure. The Mayor recommended that the City Administrator meet with Mr. Powers to go over the City practices regarding drainage and permits. He also recommends that Mr. Powers discuss items with Ms. Coleman if he has concerns.

Renee Michalow, 17 South Long Lake Trail, Vice President of NOHOA

Ms. Michalow wanted to give some clarity on the two issues discussed above. She stated a meeting did occur with Steve Elfstrom from Mel's Service and the engineer from MFRA regarding the storm water issue at North Deep Lake Road. A concern came up about if there was a conflict of interest issue if using the same engineering firm. They are exploring the possibility of using their own engineering firm. The issue with ASC approval is more of one that occurs when new homes are built. The ASC does give approval on all new homes, but sometimes in the building process things are changed and these changes do not get approved. She would like to see something done so that this does not continue to happen. The Mayor stated that he would take her comments under advisement and will discuss this with the City Attorney and City Administrator. The City has been told it must follow state statutes and building codes.

VLAWMO

No report

3. Council Member Marty Long Planning Commission

Council Member Long encouraged the Council to read the minutes from the last Planning Commission meeting. He stated it was a very elaborate, productive and efficient meeting. He stated that the Staff, Pemtom, and MFRA have a good working relationship and that they covered almost all 51 conditions with only the Shoreview issue remaining to be resolved. He stated that the ASC issue and the forestry plan for new developments were discussed as well.

Council Member Long stated that there were two events for hunting morel mushrooms this spring. There were about 30 people total and included both young and old. The average participant was in their '50's. Kevin Scattum recorded the event. Participants were taught what morels look like and how to locate them. He stated that this was an unusually good year for hunting mushrooms and that these events are good things to do in the Community. He did receive some emails, but these events will not be announced on the website.

The Garden Club has asked if they could do a beehive seminar. He will inform NOHOA and it will be announced in the North Oaks News. Sharon Severson will be contacted for a plan and they may go to Stillwater.

NRC

Council Member Long was unable to attend. Council Member Nelson attended as an alternate.

4. Council Member Gregg Nelson

NRC

Council Member Nelson attended his first NRC meeting and found it very interesting. He stated there is a lot of talent on this committee. At the meeting they carefully reviewed the report of Charley Lake done by City Forester, Mark Rehder, It included information on the good trees found on the property which included Oak and Cherry and also identified the less desirable trees. He gave recommendations and amended the report to include NRC recommendations. Councilman Nelson stated it was a very good report. A continued rewriting of the Emerald Ash Borer Management plan is taking place with all contributing to the final draft. The costs associated and the high number of ash trees in North Oaks makes this an important plan to complete. A discussion in the EAB report also included a treatment option for those trees already infected. This needs to be carefully done as the treatment involves an insecticide that can be toxic.

Finance Committee

Council Member Nelson attended the Finance Committee. There was good participation from some of the neighbors and finance experts to look at ways to generate more income on currently held reserves. Currently they receive very low interest. The plan is to establish a line of credit to purchase a series of bond investments that mature periodically. This will give a little better rate without having much risk.

A motion was made by Council Member Nelson for the City Council to direct the Staff to follow through on the recommendations of the resident finance group on how to proceed forward and then bring back the information to the Council for approval. The motion was seconded by Council Member Long and passed unanimously.

Lake Johanna Fire Department

Council Member Nelson was unable to attend. City Administrator went in his place and the report follows.

Mayor John Schaaf's Report

Mayor Schaaf attended the Ramsey County Sherriff's monthly meeting. Speeding and budgeting items were discussed. He stated it was an interesting group and interesting to see how other Councils around the City work.

The Mayor along with Council Members Egelston, Nelson, and Long attended the TCAPP dedication. Federal and State Representatives were there along with the County Commissioners and Mayors from surrounding cities. Fireworks were set off. The Mayor wished Ramsey County and the City of Arden Hills the best with this development. The Mayor stated that retired County Commissioner Bennett worked 10 years on this project.

Most of the City Council attended the North Oaks Community Fair and this year the weather cooperated. He thanked NOHOA and the volunteers for hosting this quality event.

The Mayor also expressed the City's gratitude to Brad Wings and Andy Cecere for their financial advice. Both are very skilled professional international bankers.

~~The Mayor also announced that his last son Jack now has his driver's license.~~

Administrative Report

City Administrator Coleman attended the Lake Johanna Fire Department Meeting. She announced that the Lake Johanna Fire Department was granted a FEMA grant of \$340,000 for SCVA breathing apparatus. The grant covers 90% of the cost and will be a savings to the City for this much needed equipment. At Station 2 the construction project is almost complete and at Station 4 sleeping rooms are being added. There was a house burn at 169 Bridge Street on June 1st. The capital expense for refurbishment of a fire truck came in under budget by \$14,000. Monthly fire calls were also given to the Council.

1. 2013 Budget vs. Actual Expenditures

Ms. Coleman explained that the City has not yet received the first half of the tax payments from Ramsey County but that they should be in by the following week. The City is expecting \$695,000 if payments are made in full. The City has not received notice of any petitions for tax adjustments at this time. The income at this point of the year should be \$960,000 and the City currently is at \$1,109,000 including upcoming tax payments.

On the expense side, under professional services, there is an expense for outstanding reimbursements to MFRA and others for consulting services that will be billed back to the developers. The funds are in escrow and will be transferred to cover these expenses. The City makes two payments a year to the Lake Johanna Fire Department and has now paid ahead. It is a \$100,000 dollar payment. The City also paid a short term note based on prepaids for the Lake Gilfillan project and payments should start coming in with the upcoming tax payments.

2. Traffic Study Reports: Rapp Farm and East Pleasant Lake Road

The Mayor and City Administrator attended a meeting at Tria with the residents of Rapp Farm in May to discuss their concerns with speeding. A traffic study was done using a speed monitoring trailer placed on Monarch Way. The report showed that the highest speed recorded was 42 mph and only 2% were traveling over the posted speed limit of 30 mph. The peak AM hours were from 11 to 12 and the PM peak was from 3 to 4. A speed monitor was also put on County Road J and recorded the speed of 60,000 vehicles. A small percentage (303 vehicles) was traveling over the 60 mph limit. The speed limits are established by MNDot. The traffic report was sent to about 30 residences in Rapp Farm and Ms. Coleman received one comment.

City Administrator Coleman asked City Engineer Ben Gozola to give his report on a traffic study he conducted on the intersection of East Pleasant Lake Road and East Oaks Road. He drove the intersection a number of times from different directions. The analysis showed that no improvements are necessary. Based on the posted speeds for both roads, the stopping distance is adequate according to MNDot standards. If a car is heading east or west, there is about 300 feet to the intersection and oncoming traffic can be seen about 500 feet. Southbound traffic must stop at the stop sign and the view to the east and west is not impeded. The curve or the topography does not impact the ability to view oncoming traffic. The intersection does not seem confusing. The only recommendation would be to prohibit any movement from the north out of the Country Club, but this is already prohibited. Council Member Nelson asked if a sign that explains that the road goes off to the east would help to educate those not familiar with North Oaks. Mr. Gozola stated that he looked at the indicators for this intersection and stated that the

important thing has already been done by having the sign set back so that the trees do not interfere with viewing. He believes an additional sign would not really help, so he is not recommending any additional signage. The Mayor asked Ms. Coleman to speak to the manager at the North Oaks Country Club about his opinion and then revisit this issue at the next meeting. He also had materials on signage that should be considered before a final decision is made. Council Member Ackerman stated that most people in North Oaks are familiar with this intersection and he does not believe another sign is needed. The Mayor stated that this should be discussed again in July after the Ramsey County police report is read and the Golf Club's opinion is given.

3. Deer Report

Ms. Coleman stated that the 2012 Deer Report is now complete and will be need to be accepted by the City Council at the July Council meeting.

City Attorney Reports

1. City Attorney Dave Magnuson stated that the League of Cities will soon publish their update on the changes that effect Cities and he will forward this as soon as he receives it.

Council Member Nelson made a motion to thank the City of Shoreview for their cooperation and the Joint Powers Agreement. The motion was seconded by Council Member Ackerman. The Mayor stated that Shoreview is a great neighbor as are the neighboring cities of Arden Hills, Vadnais Heights and Lino Lakes. Council Member Long also agreed. The motion carried unanimously.

Miscellaneous

Nest Regularly Scheduled Planning Commission Meeting June 27, 2013 @ 7:00 pm in the Community Meeting Room

Next Natural Resource Commission Meeting July 2, 2013 @ 7:00 pm in the Community Meeting Room

Next Regularly Scheduled Council Meeting July 11th @ 7:00 pm in the Community Meeting Room

Adjournment

On motion duly make by Council Member Nelson, seconded by Council Member Ackerman and carried unanimously, the meeting was adjourned at 9:02 pm.

Attest:

Respectfully Submitted

Mayor John Schaaf

Maureen Geier
Recording Secretary