

The Planning Commission meeting was called to order by Chair Bill Campbell at 7:00 p.m. at the Community Meeting Room, 100 Village Center Drive Suite 150, City of North Oaks. In attendance were Commissioners Dick Hara, Joyce Yoshimura-Rank, Katy Ross, and Chair Bill Campbell. Absent were Commissioners Gregg Nelson, Bob Wilson and Nancy Reid. Also present were City Building Inspector Greg Schmit, Administrative Assistant Linda Hanson and Videographer Kevin Scattum.

Approval of Agenda

Commissioner Katy Ross moved to approve the agenda. The motion was seconded by Commissioner Joyce Yoshimura-Rank and passed unanimously.

Approval of Minutes:

Commissioner Joyce Yoshimura-Rank moved to approve the Minutes from the July 28, 2011 Planning Commission meeting. The motion was seconded by Commissioner Katy Ross and passed unanimously.

VAR 11-11 50 East Oaks Road, ISTS Setback, James and Navonne Andre residence

Building Inspector Schmit presented the proposal for a new septic system designed by Barry Brown for this property. It requires a variance to go 15 feet into the required 30 foot easement setback and 30 feet into the 30 foot setback for 50 East Oaks Road on the west side. Mr. Schmit explained that this was the only viable location for a septic system due to the wetland and open water on this property. This system meets all of the requirements and asks for the minimum amount of variance. There also is considerable open space between the two properties concerned. The old system will be filled before the new system is put into place.

Commissioner Dick Hara made a motion to approve VAR 11-11 for 50 East Oaks Road with the following conditions: 1. Completion date 120 days after approval 2. Contractor to consult with the City Forester prior to commencing work and 3. System to be located per design dated 8-23-2011 by Barry Brown. Commissioner Katy Ross seconded the motion and it passes unanimously. It will now be sent on the City Council for approval at the November 10th meeting.

VAR 11-13 4 West Shore Road, ISTS Setback, Stacey Everson residence

Building Inspector Greg Schmit presented the proposal for a new septic system designed by S-P Testing for this property. The application requests a variance to encroach 17 feet into the required 30 foot east property line setback and 45 feet into the required 75 foot setback from Lake Gilfillan. The current system is failing and this proposal according to Mr. Schmit is the only place the system would fit on this property. This property has severe limitations for placement of a new system. The front property is filled and standing water exists 6 inches down. Wetlands on this property as well as the location of the well and hard surface coverage by the garage and driveway make this property very challenging. The proposed system meets all of the requirements and would be the minimum variance.

The system will consist of pretreating using a multi flow system and adding a rubber membrane and retaining wall to enhance this system.

Commissioner Dick Hara made a motion to approve VAR 11-13 with the following conditions: 1. Completion date 180 days after approval and 2. System to be located per design dated 9-23-2011 by S-P Testing Inc. The motion was seconded by Commissioner Ross and it passed unanimously. The proposal will now be sent to the City Council for approval on November 10th, 2011.

Staff Reports

City Administrator Melinda Coleman was not available to attend this meeting. Attached to the agenda was a memo for the Zoning Ordinance Amendments which are currently being worked on by the City Attorney Dave Magnuson and will be presented to the Planning Commission in the near future.

Chair Bill Campbell announced that the Truth in Taxation meeting will be held November 28th, 2011 at 7:00 pm at the Community Meeting Room.

Next Meeting

The next Planning Commission Meeting is scheduled for Monday December 5th, 2011 at 7 p.m. at the Community Meeting Room, 100 Village Center Drive, Suite 150.

Adjournment

On motion made by Commissioner Ross and seconded by Commissioner Yoshimura-Rank and carried unanimously. The meeting was adjourned at 7:25 p.m.

Attest:

Respectfully submitted,

Bill Campbell, Chair

Linda Hanson
Recording Secretary